



Republic of the Philippines  
**Tourism Infrastructure & Enterprise Zone Authority**

## Notice of Hiring

### Job Order:

### Five (5) Civil Engineers


#### Qualifications

Education	:	Bachelor's degree in Engineering relevant to the job
Experience	:	1 year of relevant experience (preferably with experience in supervision and monitoring of construction of infrastructure projects)
Training	:	4 hours of relevant training
Eligibility	:	RA 1080
Place of Assignment	:	Construction Management Department

#### Functions

1. Inspects and supervises infrastructure projects.
2. Evaluates progress accomplishment of projects.
3. Submits periodic reports with pictures and prepares essential communications of projects supervised.
4. Coordinates with other offices for the proposed changes and additional works.
5. Submits action plan for problems encountered in the project and proposes solutions and/or recommendations.

Interested applicants may submit their respective application letter with duly accomplished Personal Data Sheet or comprehensive resume, photocopy of academic Transcript of Records, proof of eligibility, photocopies of certificate of employment and seminars attended, on or before **13 March 2025** addressed to:

  
**ROSANNA M. OLGADO**  
Manager, Administrative Services Department  
6th Floor, Tower 1, Double Dragon Plaza,  
Diosdado Macapagal Ave. cor. EDSA Extension, Bay Area  
[recruitment@tieza.gov.ph](mailto:recruitment@tieza.gov.ph) 