



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

REQUEST FOR QUOTATION

The Tourism Infrastructure and Enterprise Zone Authority (TIEZA) through its Bids and Awards Committee shall undertake a Small Value Procurement for the **SUPPLY AND DELIVERY OF 1 UNIT COPIER FOR REPLACEMENT OF OLD COPIER AT CAGAYAN DE ORO TRAVEL TAX UNIT AS PER PR NO. 24-11-0669**, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project : **SUPPLY AND DELIVERY OF 1 UNIT COPIER FOR REPLACEMENT OF OLD COPIER AT CAGAYAN DE ORO TRAVEL TAX UNIT AS PER PR NO. 24-11-0669**
- Approved Budget for the Contract : Sixty Thousand Pesos Only (Php 60,000.00)
- Description : **1 unit Copier**
- Digital Copier with Network Printing, Color Scanning
- Copy and Print speed of 40 copies per minute
- Copy/Scan Resolution of 600 × 600 dp
- Warm up time 17 seconds or less
- Standard Memory Capacity is 512MB and upgradable 1536MB memory
- Warranty - on parts one year or 100,000 copies/scans/print
- Delivery Location : Cagayan De Oro Travel Tax Unit
- Delivery Schedule : 30 calendar days upon receipt of Notice to Proceed

Interested suppliers are required to submit the following:

1. Valid and current **Mayor's Permit** (*proof of application in case expired*);
2. **Income/Business Tax Return**(*required for projects with ABC above Php500, 000.00*),
3. **PhilGEPS Registration Number**;
4. **Omnibus Sworn Statement** (*see attached format*) duly notarized with attached **Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable** authorizing the representative (*If a partnership, corporation, cooperative, or joint venture*)
5. **Price Quotation Form** (**BIDDERS ARE REQUIRED TO USE THE ATTACHED**) upon submission of proposal. The authorized representative as identified in the Omnibus Sworn Statement shall be the signatory in the proposal/price quotation form.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above.

Any interlineations, erasures or overwriting shall be valid only if signed or initialed by the bidder or his/her duly authorized representative/s.



Sealed Quotation/s attached with the required supporting documents shall be submitted face-to-face to the BAC Secretariat, Tourism Infrastructure and Enterprise Zone Authority (TIEZA) 7th Floor, Tower 1, Double Dragon Meridian Tower, Diosdado Macapagal Ave. cor. EDSA Extension, Pasay City on or before **26 November 2024 at 1:00 PM.**

For inquiries, you may contact **BAC Secretariat at 8249-5986 Local 713/714** from Mondays to Thursdays at 8:00 am to 7:00 pm.


ATTY. NIÑO RUPERTO F. AQUINO
Chairperson
Bids and Awards Committee