



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

REQUEST FOR QUOTATION

The Tourism Infrastructure and Enterprise Zone Authority (TIEZA) through its Bids and Awards Committee shall undertake a Small Value Procurement for the **PROCUREMENT OF 150 PCS FOLDING UMBRELLA WITH CORPORATE LOGO AND OTHER LINE ITEMS FOR PROMOTIONAL MATERIALS FOR THE PUBLIC CONSULTATION AND/OR INFORMATION, AND CORPORATE SOCIAL RESPONSIBILITY ACTIVITIES OF TIEZA REGULATORY OFFICE AS PER PR NO. 24-11-0697**, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : **PROCUREMENT OF 150 PCS FOLDING UMBRELLA WITH CORPORATE LOGO AND OTHER LINE ITEMS FOR PROMOTIONAL MATERIALS FOR THE PUBLIC CONSULTATION AND/OR INFORMATION, AND CORPORATE SOCIAL RESPONSIBILITY ACTIVITIES OF TIEZA REGULATORY OFFICE AS PER PR NO. 24-11-0697**

Approved Budget for the Contract : One Hundred Fifty Eight Thousand Pesos Only (Php 158,000.00)

Description : **Procurement of Various Corporate Giveaways/Promotional Materials**
150 pcs Folding Umbrella with Corporate Logo
- Automatic Open and Close
- Pongee Material
- 1 Color Print
- Color: Navy Blue
100 pcs Portable Handheld Fan with Corporate Logo
- Rechargeable battery
- Color: blue
- Type-C USB charging
- Handheld design
- with speed adjustment
200 pcs Multi-functional Pen with Corporate Logo and Case
- Pen
- Stylus
- Phone Holder
- Color: Blue/Black

Delivery Location : TIEZA Regulatory Office

Delivery Schedule : 15 calendar days upon receipt of Notice to Proceed

Interested suppliers are required to submit the following:

1. Valid and current **Mayor's Permit** (*proof of application in case expired*);
2. **Income/Business Tax Return**(*required for projects with ABC above Php500, 000.00*),



3. **PhilGEPS Registration Number;**
4. **Omnibus Sworn Statement** (*see attached format*) duly notarized with attached **Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable** authorizing the representative (*If a partnership, corporation, cooperative, or joint venture*)
5. **Price Quotation Form** (**BIDDERS ARE REQUIRED TO USE THE ATTACHED**) upon submission of proposal. The authorized representative as identified in the Omnibus Sworn Statement shall be the signatory in the proposal/price quotation form.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above.

Any interlineations, erasures or overwriting shall be valid only if signed or initialed by the bidder or his/her duly authorized representative/s.

Sealed Quotation/s attached with the required supporting documents shall be submitted face-to-face to the BAC Secretariat, Tourism Infrastructure and Enterprise Zone Authority (TIEZA) 7th Floor, Tower 1, Double Dragon Meridian Tower, Diosdado Macapagal Ave. cor. EDSA Extension, Pasay City on or before **3 December 2024 at 1:00 PM.**

For inquiries, you may contact **BAC Secretariat at 8249-5986 Local 713/714** from Mondays to Thursdays at 8:00 am to 7:00 pm.



ATTY. NIÑO RUPERTO F. AQUINO
Chairperson
Bids and Awards Committee