

Freedom of Information Program

Agency: TOURISM INFRASTRUCTURE & ENTERPRISE ZONE AUTHORITY

Receiving Officer: MR. CHRISTOPHER FHILIP PRE

Designation: COMPLIANCE ASSOCIATE

Office: OFFICE OF THE CORPORATE AND BOARD SECRETARY

Receiving Office: 7th floor, Tower 01, Double Dragon Plaza, DD Meridian Park,
Macapagal Avenue, Corner EDSA Extension, Pasay City

Contact No.: 8249-5991

Email: Corsectieza@gmail.com

Electronic

Mode of request

Standard

Step 1

Go to www.foi.gov.ph to your browser's home address.



Step 2

Click the Sign Up button and provide all the required fields. Attach a valid ID to create an account.



Step 3

Once logged-in, you will be directed to your Dashboard. The Dashboard contains all the FOI requests of the account owner.



Step 6

The agency will evaluate your request and will notify you within 15 working days.



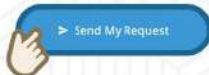
Step 7

The agency will prepare the information for release, based on your desired format. It will be sent to you depending on the receipt of preference.



Step 5

You will now be directed to the Make a Request Page. Accomplish all fields then click Send My Request.



Step 4

Click the Make a Request button then select the name of the agency you wish to ask.



All within **15** working days



FOI Appeals

If you are not satisfied with the response to your FOI request, you may ask us to carry out an internal review of the response by writing to email: OCOO@TIEZA.gov.ph. Your review request should explain why you are dissatisfied with the response, and should be made within **15 calendar days** from the date when you received this letter. We will complete the review and tell you the result within 30 calendar days from the date when we receive your appeal.



FREEDOM OF INFORMATION PHILIPPINES

Be informed. Be engaged. Know your government better.



Access information from the **GOVERNMENT**

www.foi.gov.ph

Freedom of Information Program

Pangalan ng Ahensiya: **Tourism Infrastructure & Enterprise Zone Authority**

Adres: **7th Floor, Tower 01, Double Dragon Plaza, Macapagal Ave., Corner EDSA Extension, Pasay City**

Pangalan ng FOI Receiving Officer: **Christopher Philip Pre**

Impormasyon sa Pakikipag-ugnayan: **8249 - 5991**

Email Address: **Corsectieza@gmail.com**

PARAAN NG PAGHILING

Electronic Request



HAKBANG 1

Magtungo sa **www.foi.gov.ph** gamit ang home address ng inyong browser



HAKBANG 2

I-click ang **Sign Up** at ibigay ang mga hinihinging impormasyon. **Maglakip ng valid ID.**



HAKBANG 3

Kapag nakapag-log in na, dadalhin ka sa iyong **Dashboard**. Ang Dashboard ay naglalaman ng lahat ng mga kahilingan FOI ng may-ari ng account.

Make a Request

HAKBANG 4

I-click ang **Make a Request** at piliin ang pangalan ng ahensiyang nais hingan ng impormasyon.

Send my Request

HAKBANG 5

Dadalhin ka ngayon sa pahinang Make a Request. Sagutan ang lahat ng patlang at i-click ang **Send My Request**.



HAKBANG 6

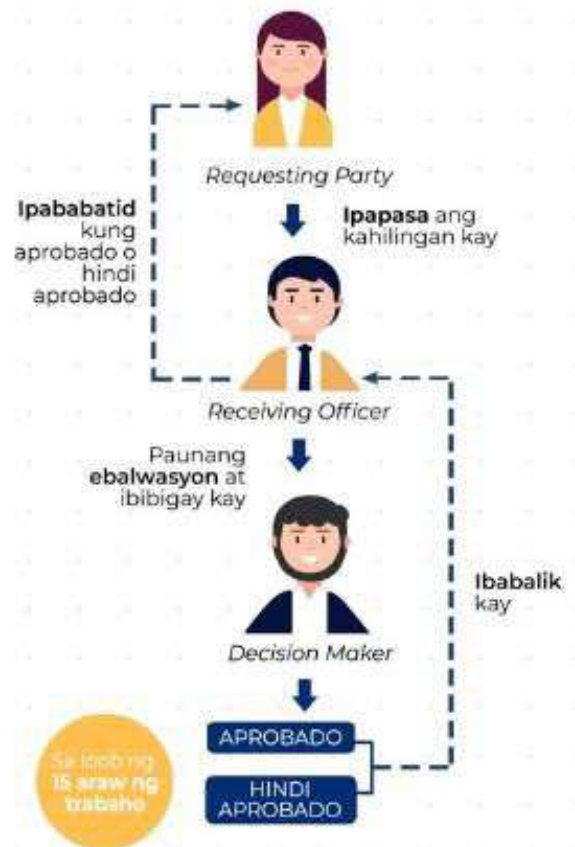
Susuriin ng ahensiya ang iyong kahilingan at padadalhan ka ng pabatid sa loob ng **15 araw ng trabaho**.



HAKBANG 7

Ihahanda ng ahensiya ang impormasyong itatabas ayon sa **nais mong format**. Ipadadala ito batay sa iyong napiling paraan ng pagtanggap.

Standard Request



Mekanismo ng Pag-apela

Kung hindi ka nasyahan sa naging tugon sa iyong kahilingang FOI, maaaring hilingin sa amin na magsagawa ng internal review sa tugon sa pamamagitan ng pagliham sa OCO@TIEZA.gov.ph. Kailangang ipaliwanag sa iyong hiling na review kung bakit hindi ka nasisiyahan sa tugon, at dapat na isumite ito sa loob ng 15 araw mula sa petsa ng pagkakatanggap ng liham na ito. Isasagawa namin ang review at ipababatid sa iyo ang resulta sa loob ng 30 araw mula sa petsa ng pagkakatanggap ng iyong apela.