



Republic of the Philippines  
**Tourism Infrastructure & Enterprise Zone Authority**

**REQUEST FOR QUOTATION**

The Tourism Infrastructure and Enterprise Zone Authority (TIEZA) through its Bids and Awards Committee shall undertake a Small Value Procurement for the **SUPPLY AND DELIVERY OF 1,000 PCS GAD ADVOCACY CAP AND 700 PCS GAD ADVOCACY PLANNER TO BE USED AS GAD ADVOCACY CAMPAIGN MATERIALS AS PER PRS NO. 24-11-0699 AND 24-11-0702**, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : **SUPPLY AND DELIVERY OF 1,000 PCS GAD ADVOCACY CAP AND 700 PCS GAD ADVOCACY PLANNER TO BE USED AS GAD ADVOCACY CAMPAIGN MATERIALS AS PER PRS NO. 24-11-0699 AND 24-11-0702**

Approved Budget for the Contract : Seven Hundred Twenty One Thousand Pesos Only (Php 721,000.00)

Description : 1,000 pcs GAD ADVOCACY CAP  
Specifications:  
Color: Black  
Material: Cotton twill  
Print Design: Front embroidery  
Size or back DTF  
Font style: Gothambold  
Font color: Orange  
Must be visually clear and readable

700 pcs GAD ADVOCACY PLANNER  
Specifications:  
Cover: (Front & Back) Hardbound  
Size: A5  
Inner Paper: 100 gsm  
Pages: about 68 sheets (136 pages)  
Full color: Different colored layout per page with elastic band bookmark  
Binding: Section sewn binding  
Texture: Matte finish  
Print: Print must be visually clear and readable

Delivery Location : Tower 1, Double Dragon Plaza, Pasay City

Delivery Schedule : 30 calendar days upon receipt of Notice to Proceed

Interested suppliers are required to submit the following:

1. Valid and current **Mayor's Permit** (*proof of application in case expired*);
2. **Income/Business Tax Return**(*required for projects with ABC above Php500, 000.00*),
3. **PhilGEPS Registration Number**;



4. **Omnibus Sworn Statement** (*see attached format*) duly notarized with attached **Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable** authorizing the representative (*If a partnership, corporation, cooperative, or joint venture*)
5. **Price Quotation Form** (**BIDDERS ARE REQUIRED TO USE THE ATTACHED**) upon submission of proposal. The authorized representative as identified in the Omnibus Sworn Statement shall be the signatory in the proposal/price quotation form.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above.

Any interlineations, erasures or overwriting shall be valid only if signed or initialed by the bidder or his/her duly authorized representative/s.

Sealed Quotation/s attached with the required supporting documents shall be submitted face-to-face to the BAC Secretariat, Tourism Infrastructure and Enterprise Zone Authority (TIEZA) 7<sup>th</sup> Floor, Tower 1, Double Dragon Meridian Tower, Diosdado Macapagal Ave. cor. EDSA Extension, Pasay City on or before **3 December 2024 at 1:00 PM.**

For inquiries, you may contact **BAC Secretariat at 8249-5986 Local 713/714** from Mondays to Thursdays at 8:00 am to 7:00 pm.



**ATTY. NIÑO RUPERTO F. AQUINO**  
*Chairperson*  
Bids and Awards Committee