

Republic of the Philippines
TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY in the CSC website:

PAULINO R. SAN JUAN III

HRMO

Date:

October 21, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Corporate Accountant	TRO-OCR-003	JG-10/ SG-15	39300	Bachelor's Degree in Commerce / Business Administration major in Accounting	4 hours of relevant training	1 year of relevant experience	RA 1080		TIEZA Regulatory Office / Office of the Chief Regulator

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 06, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture and Work Experience Sheet (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
 2. Performance rating in the last rating period (if applicable);
 3. Photocopy of authenticated certificate of eligibility/rating/license;
 4. Photocopy of Diploma and Transcript of Records.;
 5. Photocopy of Certificate of Trainings;
 6. Certificate of Employment and Service Record (if applicable)
- *Original documents must be available upon request*

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

PAULINO R. SAN JUAN III

Technical Assistant A

TIEZA Regulatory Office, UP-AIT,
Commonwealth Avenue, Diliman,
Quezon City

regulatoryoffice@tieza.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.