



Republic of the Philippines  
**Tourism Infrastructure & Enterprise Zone Authority**

September 9, 2024

**Ms. MARITES F. PALSIMON**  
*Manager*  
**METDRIE TRADING**  
Unit 1 F. Raymundo St., Pandayan Zone 1  
Meycuayan City, Bulacan -

**NOTICE TO PROCEED**


Dear Ms. Palsimon:

Pursuant to the provisions of **Purchase Order No. 24-141** dated September 9, 2024 for the **Refilling of Thirty (30) 20lbs Cylinder Fire Extinguisher HFC- 236 FA**, you are hereby directed to proceed with your undertaking upon receipt of this notice.

Thank you.

**ATTY. JOY M. BULAITAN**  
*Assistant Chief Operating Officer*  
*Admin. & Finance Sector*

Received:

  
Marites Palsimon  
Signature over Printed Name

Sept. 17, 2024  
Date

STP24-022/mlgm/24

