

APP-CSE 2025 FORM

ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeqO>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: Tourism Infrastructure and Enterprise
Region: Main and NCR
Address: 6th & 7th Floor Double Dragon Plaza
Macapagal Blvd., corner EDSA Ex ten

Agency Code/UACS: 350400000000
Organization Type: Government Owned and Controlled Corporation

Note: The APP-CSE for FY 2025 must be submitted on or before 31 July 2024.

Contact Person: ANA RUTH L. MATEO
Position: Manager, General Services Division
E-mail : gsd@tteza.gov.ph
Telephone/Mobile Nos: (63) 2 82495990

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	179	106	37	322	16,238.46	174	58	37	269	13,565.67	169	58	37	264	13,313.52	164	63	37	264	13,313.52	1119	50.43	56,431.17
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	111	16	19	146	52,135.14	79	20	15	114	40,708.26	64	13	10	115	41,065.35	53	19	17	69	31,761.01	464	357.09	165,689.76
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	108	5	35	149	5,238.84	10	8	11	29	1,019.64	91	5	11	107	3,762.12	10	10	11	31	1,089.96	316	35.16	11,110.56
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	76	15	35	127	4,617.72	14	18	11	43	1,563.48	64	15	11	90	3,272.40	14	18	11	43	1,563.48	303	36.36	11,017.08
5	60121534-ER-P01	ERASER, plastic/rubber	piece	66	30	18	114	941.64	9	10	9	28	231.28	37	17	18	72	594.72	9	7	9	25	266.50	239	8.26	1,974.14
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	141	54	18	213	4,728.60	118	17	20	155	3,441.00	176	24	32	232	5,150.40	110	22	35	175	3,895.00	775	22.20	17,205.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	347	65	66	478	21,376.16	334	20	26	380	16,993.60	369	10	36	414	18,514.08	332	20	26	378	16,904.16	1650	44.72	73,788.00
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	37	10	28	75	4,290.00	36	10	16	62	3,546.40	36	10	28	74	4,232.80	36	10	16	62	3,546.40	273	57.20	15,615.60
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	191	14	55	260	5,772.00	178	17	20	215	4,773.00	185	14	120	320	7,104.00	93	12	69	174	3,862.80	969	22.20	21,511.80
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	368	50	40	458	20,481.76	366	20	25	431	19,274.32	400	10	35	445	19,900.40	386	20	25	431	19,274.32	1765	44.72	78,930.80
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	99	11	26	96	5,491.20	48	11	26	85	4,862.00	58	11	26	95	5,434.00	48	11	26	85	4,862.00	361	57.20	20,649.20
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	107	10	22	139	3,085.80	43	10	10	63	1,398.60	70	10	22	102	2,264.40	43	10	10	63	1,398.60	367	22.20	8,147.40
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	82	41	10	133	6,086.08	82	10	10	102	4,667.52	110	11	10	131	5,994.56	81	10	10	101	4,621.76	467	45.76	21,369.92
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	61	10	10	81	4,633.20	51	10	10	71	4,061.20	56	10	10	76	4,347.20	51	10	10	71	4,061.20	299	57.20	17,102.80
15	60121124-WR-P01	WRAPPING PAPER	pack	3	0	0	3	483.60	2	0	0	2	322.40	2	0	0	2	322.40	2	0	0	2	322.40	9	161.20	1,450.80
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	152	30	20	202	4,138.98	110	14	28	152	3,114.48	136	20	20	176	3,606.24	108	14	29	151	3,093.99	681	20.49	13,953.69
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	81	34	23	138	2,530.92	55	18	30	103	1,889.02	81	24	23	128	2,347.52	54	18	32	104	1,907.36	473	18.34	8,674.82
CLEANING EQUIPMENT AND SUPPLIES																										
20	47131812-AF-A01	AIR FRESHENER	can	62	29	26	117	10,215.27	57	29	31	117	10,215.27	58	29	26	113	9,866.03	61	29	27	117	10,215.27	464	87.31	40,511.84

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
21	47131604-BR-S01	BROOM (Wallis Tambo)	piece	13	5	15	33	4,118.40	5	5	17	27	3,369.60	9	5	15	29	3,619.20	5	5	15	25	3,120.00	114	124.80	14,227.20
22	47131604-BR-T01	BROOM (Wallis Ting-ting)	piece	18	2	42	62	1,612.00	12	2	44	58	1,508.00	16	2	42	60	1,560.00	12	2	42	56	1,456.00	236	26.00	6,136.00
23	47121829-TB-C01	CLEANER, Toilet Bowl and Unnal	bottle	88	6	4	98	4,076.80	88	6	4	98	4,076.80	90	6	4	100	4,160.00	88	6	4	98	4,076.80	394	41.60	16,390.40
24	47131805-CL-P01	CLEANSER, Scouring Powder	plastic container	39	7	5	51	1,219.92	39	7	5	51	1,219.92	39	7	5	51	1,219.92	39	10	5	54	1,291.68	207	23.92	4,951.44
25	47131811-DE-B02	DETERGENT BAR	piece	12	3	6	21	196.14	6	6	3	15	140.10	10	3	6	19	177.46	6	6	3	15	140.10	70	9.34	653.80
26	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	13	5	18	36	1,946.88	9	8	15	32	1,730.56	12	5	18	35	1,892.80	9	8	15	32	1,730.56	135	54.08	7,300.80
27	47131803-DS-A01	DISINFECTANT SPRAY	can	59	36	21	116	16,227.24	41	30	21	92	12,869.88	49	36	21	106	14,828.34	41	28	29	98	13,709.22	412	139.89	57,634.68
28	47131601-DU-P01	DUST PAN	piece	8	0	6	14	655.20	2	0	0	2	93.60	4	0	0	4	187.20	2	0	0	2	93.60	22	46.80	1,029.60
29	47131802-FW-P03	FLOOR WAX, paste type, red	can	3	2	12	17	5,265.92	2	2	12	16	4,956.16	4	2	12	18	5,575.68	2	2	12	16	4,956.16	67	309.76	20,753.92
30	47131830-FC-A01	FURNITURE CLEANER	can	34	18	21	73	10,321.47	20	19	19	58	8,200.62	34	17	21	72	10,180.08	21	19	19	59	8,342.01	262	141.39	37,044.18
31	73101612-HS-L01	HAND SOAP, liquid, 500mL	bottle	118	7	9	134	5,755.30	114	9	9	132	5,669.40	114	7	11	132	5,669.40	62	59	7	128	5,497.60	526	42.95	22,591.70
32	47121804-MP-B01	MOP BUCKET	unit	1	0	0	1	2,288.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,288.00	2,288.00
33	47131591-RG-C01	RAGS	kilo	25	2	7	34	2,361.98	18	3	5	26	1,806.22	19	1	4	24	1,667.28	18	6	2	26	1,806.22	110	69.47	7,641.70
34	47131602-SC-W01	SCOURING PAD	pack	7	1	4	12	1,027.56	6	1	4	11	941.93	6	1	4	11	941.93	6	1	4	11	941.93	45	85.63	3,853.35
35	47121701-TB-P04	TRASHBAG, XXL size	roll/pack	14	9	131	154	20,020.00	14	11	129	154	20,020.00	14	9	129	152	19,760.00	14	9	129	152	19,760.00	612	130.00	79,560.00
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	12	3	3	18	1,067.04	6	3	3	12	711.36	6	3	3	12	711.36	6	3	3	12	711.36	54	59.28	3,201.12
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	5	0	0	5	462.80	5	0	0	5	462.80	5	0	0	5	462.80	5	0	0	5	462.80	20	92.56	1,851.20
38	47121702-WB-P01	WASTEBASKET	piece	21	30	17	68	2,970.24	18	15	16	49	2,140.32	23	15	15	53	2,315.04	18	16	15	49	2,140.32	219	43.68	9,565.92
COLOR COMPOUNDS AND DISPERSIONS																										
39	12171703-SI-P01	INK, for stamp pad	bottle	30	6	4	40	1,151.60	15	1	0	16	460.64	15	0	1	16	460.64	15	2	1	18	510.22	90	28.79	2,591.10
CONSUMER ELECTRONICS																										
40	52161535-DV-R02	DIGITAL VOICE RECORDER	unit	5	0	1	6	44,034.96	0	0	0	0	0.00	1	0	0	1	7,339.16	0	0	0	0	0.00	7	7,339.16	51,374.12
FILMS																										
41	13111203-AC-P01	ACETATE	roll	5	0	1	6	7,463.04	4	0	1	5	6,219.20	5	0	1	6	7,463.04	4	0	2	6	7,463.04	23	1,243.84	28,608.32
42	13111201-CF-P02	CARBON FILM, Legal size	box	8	1	0	9	3,166.47	0	0	0	0	0.00	3	0	0	3	1,055.49	0	0	1	1	351.83	13	351.83	4,573.79
FIRE FIGHTING EQUIPMENT																										
43	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	3	2	0	5	5,720.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,144.00	5,720.00
FLAG OR ACCESSORIES																										
44	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	8	5	1	14	3,987.76	0	8	5	13	3,702.92	0	0	0	0	0.00	0	0	0	0	0.00	27	284.84	7,690.68
FURNITURE AND FURNISHINGS																										
45	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00
46	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	10	10	3,411.20	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	3,411.20	20	341.12	6,822.40
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	2	0	0	2	2,444.00	2	0	0	2	2,444.00	2	0	0	2	2,444.00	0	2	0	2	2,444.00	8	1,222.00	9,776.00
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	2	0	0	2	2,219.36	2	0	0	2	2,219.36	2	0	0	2	2,219.36	0	2	0	2	2,219.36	8	1,109.68	8,877.44
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	6	1	0	7	10,920.00	0	2	0	2	3,120.00	0	0	2	2	3,120.00	0	0	0	0	0.00	11	1,560.00	17,160.00
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	2	0	8	10	9,016.80	0	0	2	2	1,803.36	0	0	0	0	0.00	2	0	0	2	1,803.36	14	901.68	12,623.52
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	43211507-DSK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00
52	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00
53	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	8	5	3	16	48,239.36	0	1	0	1	3,014.96	3	0	1	4	12,059.84	0	0	1	1	3,014.96	22	3,014.96	66,329.12
54	43202010-FD-U04	FLASH DRIVE	piece	44	0	0	44	6,720.56	7	1	7	15	2,291.10	11	0	1	12	1,832.88	6	0	1	7	1,069.18	78	152.74	11,913.72
55	43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00
56	43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00
57	43211708-MO-Q02	COMPUTER MOUSE, Wireless	unit	46	10	16	72	11,658.24	10	7	15	32	5,181.44	11	5	8	24	3,886.08	10	5	5	20	3,238.40	148	161.92	23,964.16

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
58	43212105-FR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
59	39101620-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	14	0	0	14	1,058.54	10	0	0	10	756.10	11	0	0	11	831.71	10	0	0	10	756.10	45	75.61	3,402.45
60	39101620-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	13	0	0	13	2,675.66	7	0	0	7	1,440.74	9	0	0	9	1,852.38	7	0	0	7	1,440.74	36	205.82	7,409.52
MANUFACTURING COMPONENTS AND SUPPLIES																										
61	31201610-GL-J02	GLUE, all-purpose	bottle	59	16	19	94	5,841.16	20	10	14	44	2,734.16	37	7	15	59	3,666.26	20	7	12	39	2,423.46	236	62.14	14,665.04
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	246	16	57	319	11,611.60	23	7	5	35	1,274.00	459	7	7	473	17,217.20	21	89	5	115	4,186.00	942	36.40	34,288.80
63	31151804-SW-S01	STAPLE WIRE, standard	box	304	30	26	360	8,553.60	128	9	25	162	3,849.12	354	11	23	388	9,218.88	125	9	27	161	3,825.36	1071	23.76	25,446.96
64	31201502-TA-E02	TAPE, electrical	roll	85	6	9	100	1,945.00	13	7	12	32	622.40	71	6	11	88	1,711.60	14	4	10	28	544.60	248	19.45	4,823.60
65	31201503-TA-M01	TAPE, masking, 24mm	roll	128	25	66	219	12,193.92	53	13	12	78	4,343.04	109	10	41	160	8,908.80	53	13	12	78	4,343.04	535	55.68	29,788.80
66	31201503-TA-M02	TAPE, masking, 48 mm	roll	104	37	48	189	22,899.24	63	8	18	89	10,783.24	87	14	42	143	17,325.88	66	18	17	101	12,237.16	522	121.16	63,245.52
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	147	37	3	187	4,181.32	92	19	14	125	2,795.00	133	14	43	190	4,248.40	102	10	14	126	2,817.36	628	22.36	14,042.08
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	241	29	46	316	5,586.88	108	83	23	214	3,783.52	119	11	82	212	3,748.16	138	13	19	170	3,005.60	912	17.68	16,124.16
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	218	38	42	298	6,725.86	89	12	19	120	2,708.40	199	17	42	258	5,823.06	89	12	15	116	2,618.12	792	22.57	17,875.44
70	31151507-TW-P01	TWINE, plastic	roll	24	0	2	26	1,732.12	8	0	0	8	532.96	12	10	1	23	1,532.26	8	0	0	8	532.96	65	66.62	4,330.30
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
71	41111604-RU-P02	RULER, plastic, 450mm	piece	53	14	21	88	1,753.84	10	1	0	11	219.23	16	0	1	17	338.81	10	0	1	11	219.23	127	19.93	2,531.11
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	26	0	2	28	458.36	10	0	0	10	163.70	22	0	0	22	360.14	10	0	0	10	163.70	70	16.37	1,145.90
73	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	3	0	0	3	28,604.16	0	0	0	0	0.00	1	0	0	1	9,534.72	0	0	0	0	0.00	4	9,534.72	38,138.88
74	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	171	10	2	183	47,559.87	16	0	2	18	4,678.02	18	0	2	20	5,197.80	16	0	2	18	4,678.02	239	259.89	62,113.71
75	44101807-CA-C01	CALCULATOR, Compact	unit	31	13	8	52	12,260.04	7	0	2	9	2,121.93	18	0	2	20	4,715.40	7	0	1	8	1,866.16	89	235.77	20,983.53
76	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
77	44122105-BF-C01	CLIP, backfold, 19mm	box	137	32	48	217	2,031.12	76	38	24	138	1,291.68	93	26	31	150	1,404.00	79	13	23	115	1,076.40	620	9.36	5,803.20
78	44122105-BF-C02	CLIP, backfold, 25mm	box	154	32	46	232	3,619.20	46	38	24	108	1,684.80	114	21	31	166	2,589.60	49	13	23	85	1,326.00	591	15.60	9,219.60
79	44122105-BF-C03	CLIP, backfold, 32mm	box	165	32	44	241	8,020.48	72	36	24	132	4,392.96	88	16	29	133	4,426.24	74	11	23	108	3,594.24	614	33.28	20,433.92
80	44122105-BF-C04	CLIP, backfold, 50mm	box	136	31	24	191	11,521.12	62	16	33	111	6,695.52	80	15	29	124	7,479.68	66	11	22	99	5,971.08	525	60.32	31,668.00
81	44121801-CT-R02	CORRECTION TAPE	piece	318	61	31	410	5,535.00	231	22	40	293	3,955.50	246	21	31	298	4,023.00	217	12	29	258	3,483.00	1259	13.50	16,996.50
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	37	7	2	46	1,459.12	19	0	0	19	602.68	27	0	0	27	856.44	18	0	0	18	570.96	110	31.72	3,489.20
83	44111515-DF-B01	DATA FILE BOX	piece	82	30	19	131	19,111.59	23	10	16	49	7,148.61	52	10	16	78	11,379.42	23	10	16	49	7,148.61	307	145.89	44,788.23
84	44122011-DF-F01	DATA FOLDER	piece	51	0	16	67	5,561.67	30	0	6	36	2,988.36	30	0	6	36	2,988.36	30	0	6	36	2,988.36	175	83.01	14,526.75
85	44103202-DS-M01	DATER STAMP	piece	12	4	4	20	8,699.00	1	0	0	1	434.95	8	0	0	8	3,479.60	1	0	0	1	434.95	30	434.95	13,048.50
86	44121506-EN-D01	ENVELOPE, Documentary, A4	box	60	2	2	64	53,114.88	13	0	1	14	11,618.88	25	0	1	26	21,577.92	13	0	0	13	10,788.96	117	829.92	97,100.64
87	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	61	1	2	64	67,685.12	10	0	1	11	11,633.38	22	0	1	23	24,324.34	10	0	0	10	10,575.80	108	1,057.58	114,218.64
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	36	2	22	60	56,397.00	16	0	3	19	17,859.05	21	0	1	22	20,678.90	10	0	0	10	9,399.50	111	939.95	104,334.45
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	82	0	8	90	2,744.10	76	0	8	84	2,561.16	81	0	6	87	2,652.63	76	0	6	82	2,580.18	343	30.49	10,458.07
90	44121506-EN-M02	ENVELOPE, Mailing	box	83	3	1	87	37,629.24	3	2	1	6	2,595.12	62	0	3	65	28,113.80	2	0	1	3	1,297.56	161	432.52	69,635.72
91	44121504-EN-W02	ENVELOPE, Mailing, with window	box	4	1	5	10	5,127.20	1	1	0	2	1,025.44	2	1	5	8	4,101.76	1	1	0	2	1,025.44	22	512.72	11,279.84
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	33	2	3	38	550.24	17	0	0	17	246.16	32	0	34	66	955.68	15	0	0	15	217.20	136	14.48	1,969.28
93	44122118-FA-P01	FASTENER	box	203	36	20	259	24,511.76	129	2	21	152	14,385.28	154	37	29	220	20,820.80	144	9	16	169	15,094.16	800	94.64	75,712.00
94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	40	26	5	71	6,404.20	38	1	5	42	3,788.40	61	1	5	67	6,043.40	36	1	5	42	3,789.40	222	90.20	20,024.40
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	250	58	15	323	3,594.99	176	8	15	199	2,214.87	156	3	15	174	1,936.62	178	25	15	218	2,426.34	914	11.13	10,172.82
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	158	23	9	190	2,703.70	38	3	9	50	711.50	58	3	9	70	996.10	38	11	9	58	825.34	368	14.23	5,236.64
97	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	55	82	3	140	37,856.00	7	2	3	12	3,244.80	20	2	3	25	6,760.00	9	1	4	14	3,785.60	191	270.40	51,646.40
98	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	50	4	253	307	89,398.40	3	6	255	264	76,876.80	32	2	253	287	83,574.40	13	6	259	276	80,953.60	1136	291.20	330,803.20

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
99	44122011-FO-L01	FOLDER, L-type, A4	pack	91	2	5	98	19,627.44	13	7	255	275	55,077.00	22	6	9	37	7,410.36	10	5	260	275	55,077.00	685	200.28	137,191.80	
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	78	4	4	86	21,420.88	13	4	4	21	5,230.68	12	6	6	24	5,977.92	10	5	7	22	5,479.76	153	249.08	38,109.24	
101	44122027-FO-P01	FOLDER, pressboard	box	18	4	2	24	22,863.36	5	2	2	9	8,573.76	13	2	2	17	16,194.88	5	1	3	9	8,573.76	59	952.64	56,205.76	
102	44122011-FO-T01	FOLDER with tab, A4	pack	50	6	6	62	23,535.20	11	5	7	23	8,730.80	22	6	5	33	12,526.80	12	5	6	23	8,730.80	141	379.60	53,523.60	
103	44122011-FO-T02	FOLDER with tab, Legal	pack	60	6	5	71	29,388.32	14	5	6	25	10,348.00	23	6	5	34	14,073.28	14	5	6	25	10,348.00	155	413.92	64,157.60	
104	44122008-IT-T01	INDEX TAB	box	33	22	0	55	3,718.00	6	0	12	18	1,216.80	21	2	0	23	1,554.80	6	0	0	6	405.60	102	67.60	6,895.20	
105	44121716-MA-F01	MARKER, Fluorescent	set	162	38	26	226	7,030.86	39	18	120	177	5,506.47	53	12	26	91	2,831.01	74	18	20	112	3,481.32	606	31.11	18,852.66	
106	44121703-MP-B01	MARKER, Permanent, Black	piece	329	23	28	380	3,142.60	112	9	38	159	1,314.93	160	8	29	197	1,629.19	112	12	25	149	1,232.23	885	8.27	7,318.95	
107	44121703-MP-B02	MARKER, Permanent, Blue	piece	174	23	27	224	1,852.48	36	8	33	77	636.79	51	9	30	90	744.30	37	13	27	77	636.79	468	8.27	3,870.36	
108	44121703-MP-B03	MARKER, Permanent, Red	piece	105	23	26	154	1,273.58	37	7	30	74	611.98	59	10	28	97	802.19	38	9	27	74	611.98	399	8.27	3,299.73	
109	44121703-MW-B01	MARKER, Whiteboard, Black	piece	79	29	22	130	1,254.50	27	23	45	95	916.75	38	15	21	74	714.10	27	17	15	59	569.35	358	9.65	3,454.70	
110	44121703-MW-B02	MARKER, Whiteboard, Blue	piece	74	22	20	116	1,119.40	27	16	42	85	820.25	38	10	25	73	704.45	27	12	12	51	492.15	325	9.65	3,136.25	
111	44121703-MW-B03	MARKER, Whiteboard, Red	piece	62	21	16	99	955.35	23	15	33	71	685.15	31	9	21	61	588.65	23	11	8	42	405.30	273	9.65	2,634.45	
112	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	161	56	62	279	2,460.78	97	21	50	168	1,481.76	132	22	42	196	1,728.72	105	31	51	187	1,649.34	830	8.82	7,320.60	
113	44122104-PC-S02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	150	55	43	248	4,826.08	89	30	39	158	3,074.68	127	21	33	181	3,522.26	90	18	34	142	2,763.32	729	19.46	14,186.34	
114	44101603-PS-M02	PAPER SHREDDER	unit	6	0	2	8	149,751.68	1	0	0	1	18,718.96	2	0	0	2	37,437.92	0	0	2	2	37,437.92	13	18,718.96	243,346.48	
115	44101601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	1	0	2	3	27,892.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	9,297.60	27,892.80	
116	44121705-PE-L01	PENCIL, lead/graphite, with eraser	box	71	10	10	91	4,068.61	61	3	0	72	3,219.12	63	6	10	79	3,532.09	38	5	8	51	2,280.21	293	44.71	13,100.03	
117	44121619-PS-M01	PENCIL SHARPENER	piece	17	4	3	24	5,665.92	3	0	0	3	708.24	6	0	0	6	1,416.48	3	0	0	3	708.24	36	236.08	8,498.88	
118	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	28	8	7	43	6,618.56	4	1	1	6	923.52	7	2	0	9	1,385.28	3	1	0	4	615.68	62	153.92	9,543.04	
119	44122101-RU-B01	RUBBER BAND No. 18	box	61	6	14	81	10,951.20	39	2	11	52	7,030.40	46	3	3	52	7,030.40	38	3	13	54	7,300.80	239	135.20	32,312.80	
120	44121905-SP-F01	STAMP PAD, felt	piece	37	4	4	45	1,796.40	6	0	2	8	319.36	35	0	2	37	1,477.04	6	0	2	8	319.36	98	39.92	3,912.16	
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	105	34	19	158	10,352.16	20	7	7	34	2,227.68	26	7	7	40	2,620.80	22	7	9	38	2,489.76	270	65.52	17,690.40	
122	44121615-ST-S01	STAPLER, standard type	piece	50	12	5	67	13,239.20	1	2	5	8	1,580.80	10	12	9	31	6,125.60	1	2	3	6	1,185.60	112	197.60	22,131.20	
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	11	2	2	15	10,397.25	2	0	0	2	1,386.30	7	1	0	8	5,545.20	2	0	0	2	1,386.30	27	693.15	18,715.05	
124	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	76	3	11	90	4,185.90	11	0	3	14	651.14	27	10	3	40	1,860.40	13	2	5	20	930.20	164	46.51	7,627.64	
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	18	1	3	22	1,706.76	7	0	1	8	620.64	7	0	2	9	698.22	7	0	2	9	698.22	48	77.58	3,723.84	
PAPER MATERIALS AND PRODUCTS																											
126	14111525-CA-A01	CARTOLINA, assorted colors	pack	9	0	15	24	2,009.28	3	0	0	3	251.16	25	0	0	25	2,093.00	3	0	0	3	251.16	55	83.72	4,604.60	
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	57	0	0	57	53,885.52	50	0	0	50	47,268.00	51	0	0	51	48,213.36	50	0	1	51	48,213.36	209	945.36	197,580.24	
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	7	0	0	7	13,817.44	6	0	1	7	13,817.44	6	0	0	6	11,843.52	6	1	0	7	13,817.44	27	1,973.92	53,295.84	
129	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	215	81	54	350	12,971.00	143	41	81	265	9,820.90	181	85	55	321	11,896.26	155	45	55	255	9,450.30	1191	37.06	44,138.46	
130	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	202	78	50	330	19,562.40	120	73	49	242	14,345.76	154	78	83	315	18,673.20	123	44	89	256	15,175.68	1143	59.28	67,757.04	
131	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	136	76	50	262	13,624.00	116	43	49	208	10,816.00	130	78	48	256	13,312.00	113	35	45	193	10,036.00	919	52.00	47,788.00	
132	14111514-NB-S02	STENO NOTEBOOK	piece	93	50	31	174	2,442.96	42	13	15	70	982.80	73	10	15	98	1,375.92	42	13	15	70	982.80	412	14.04	5,784.48	
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	687	79	168	934	199,689.20	240	98	148	486	103,906.80	560	78	163	801	171,253.80	240	99	143	401	102,837.60	2702	213.80	577,687.60	
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	108	22	49	179	41,699.84	68	61	45	174	40,535.04	76	32	55	163	37,972.48	68	25	48	141	32,847.36	657	232.96	153,054.72	
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	1051	143	91	1285	176,995.90	1048	130	93	1279	176,169.46	1048	143	93	1284	176,858.16	1048	73	153	1274	175,480.76	5122	137.74	705,504.28	
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	68	30	45	140	22,247.40	51	32	234	317	50,374.47	54	30	45	129	20,499.39	51	32	45	128	20,340.48	714	158.91	113,461.74	
137	14111531-PP-R01	PAD PAPER, ruled	pad	35	10	0	45	1,566.90	4	25	0	29	1,009.78	1	11	0	12	417.84	0	0	4	4	139.28	90	34.82	3,133.80	
138	14111503-PA-P01	PAPER, parchment	box	15	0	5	20	3,084.20	0	0	15	15	2,313.15	0	0	5	5	771.05	0	0	5	5	771.05	45	154.21	6,939.45	
139	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	81	23	14	118	10,820.60	13	7	11	31	2,842.70	42	8	11	61	5,593.70	10	7	8	25	2,292.50	235	91.70	21,549.50	
140	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	39	28	4																					

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PERFUMES OR COLOGNES OR FRAGRANCES																										
143	53131626-H5-S01	HAND SANITIZER	bottle	41	21	23	85	7,231.80	28	21	36	85	7,231.80	28	21	36	85	7,231.80	28	21	37	86	7,316.89	341	85.08	29,012.28
PESTICIDES OR PEST REPELLENTS																										
144	10191509-IN-A01	INSECTICIDE	can	55	19	19	93	12,960.48	28	19	18	65	9,058.40	41	18	19	78	10,870.08	26	21	18	65	9,058.40	301	139.36	41,947.36
PRINTED PUBLICATIONS																										
145	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	11	11	1	23	855.83	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	23	37.21	855.83
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664109 (T6641), Black	cart	22	1	31	54	12,522.60	2	1	1	4	927.60	2	1	31	34	7,884.60	2	1	1	4	927.60	96	231.90	22,262.40
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	17	1	11	29	7,023.80	2	1	1	4	968.80	2	1	11	14	3,390.80	2	1	1	4	968.80	51	242.20	12,352.20
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	17	1	11	29	7,023.80	2	1	1	4	968.80	2	1	11	14	3,390.80	2	1	1	4	968.80	51	242.20	12,352.20
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	17	1	11	29	7,023.80	2	1	1	4	968.80	2	1	11	14	3,390.80	2	1	1	4	968.80	51	242.20	12,352.20
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
23	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
24	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
25	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
27	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
28	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
29	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
30	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
31	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
32	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
33	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
34	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
35	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
36	44103105-HX-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	12	0	1	13	17,413.76	0	0	1	1	1,339.52	2	0	1	3	4,018.56	0	0	0	0	0.00	17	1,339.52	22,771.84
37	44103105-HX-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	11	0	1	12	16,074.24	0	0	1	1	1,339.52	2	0	1	3	4,018.56	0	0	0	0	0.00	16	1,339.52	21,432.32
38	44103105-HX-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	11	0	1	12	16,074.24	0	0	1	1	1,339.52	2	0	1	3	4,018.56	0	0	0	0	0.00	16	1,339.52	21,432.32

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
39	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	15	0	1	16	29,086.72	0	0	1	1	1,817.92	0	0	1	1	1,817.92	0	0	0	0	0.00	18	1,817.92	32,722.56
40	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
41	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
42	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
43	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015532, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
47	44103103-BR-E09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
48	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
49	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-347S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
50	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
51	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
52	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
53	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
54	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
55	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
56	44103103-HP-B10	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,705.36	0.00
57	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,152.72	0.00
58	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	2	0	0	2	7,196.80	0	0	0	0	0.00	1	0	0	1	3,598.40	0	0	0	0	0.00	3	3,598.40	10,795.20
59	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32	0.00
60	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
61	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
62	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
63	44103103-HP-B20	TONER CARTRIDGE, HP CE505A, Black	cart	11	0	0	11	49,455.12	0	0	0	0	0.00	7	0	0	7	31,471.44	0	0	0	0	0.00	18	4,495.92	80,926.56
64	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88	0.00
65	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	15	0	0	15	87,344.40	0	0	10	10	58,229.60	0	0	0	0	0.00	5	0	0	5	29,114.60	30	5,822.96	174,688.00
66	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,658.00	0.00
67	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52	0.00
68	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.56	0.00
69	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,856.88	0.00
70	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
71	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
73	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	0.00
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
75	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
76	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
77	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
78	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
79	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
80	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
81	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	1	0	0	1	4,328.48	1	0	0	1	4,328.48	1	0	0	1	4,328.48	1	0	0	1	4,328.48	4	4,328.48	17,313.92
82	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	1	0	0	1	5,592.08	1	0	0	1	5,592.08	1	0	0	1	5,592.08	1	0	0	1	5,592.08	4	5,592.08	22,368.32
83	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	1	0	0	1	5,592.08	1	0	0	1	5,592.08	1	0	0	1	5,592.08	1	0	0	1	5,592.08	4	5,592.08	22,368.32

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
84	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	1	0	0	1	5,592.08	1	0	0	1	5,592.08	1	0	0	1	5,592.08	1	0	0	1	5,592.08	4	5,592.08	22,368.32
85	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,155.84	0.00
86	44103103-HP-B48	TONER CARTRIDGE, HP Q2553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	80141505-TS-001	BALLPEN	piece	237	0	199	435	10,875.00	192	159	35	416	10,400.00	210	0	210	420	10,500.00	192	51	25	268	6,700.00	1539	25.00	38,475.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	80141505-TS-003	LAMINATING FILM	pack	10	3	0	13	15,600.00	3	0	5	8	9,600.00	4	0	0	4	4,800.00	3	0	0	3	3,600.00	28	1,200.00	33,600.00
4	80141505-TS-004	STICKER PAPER	pack	219	46	17	282	21,150.00	18	11	17	46	3,450.00	196	16	17	229	17,175.00	12	14	17	43	3,225.00	600	75.00	45,000.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	31	11	2	44	7,700.00	15	4	2	21	3,625.00	28	1	2	31	5,425.00	15	1	2	18	3,150.00	114	175.00	19,950.00
6	80141505-TS-006	PHOTO PAPER	pack	37	12	5	54	8,100.00	11	2	4	17	2,550.00	31	2	6	39	5,850.00	11	2	3	16	2,400.00	126	150.00	18,900.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	20	5	0	25	3,750.00	0	5	0	5	750.00	20	0	0	20	3,000.00	0	0	0	0	0.00	50	150.00	7,500.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	2	0	0	2	5,000.00	2	0	0	2	5,000.00	1	0	0	1	2,500.00	2	0	0	2	5,000.00	7	2,500.00	17,500.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece	2	0	0	2	13,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	6,500.00	13,000.00
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	7	0	7	14	7,000.00	0	3	6	9	4,500.00	3	0	9	12	6,000.00	0	1	6	7	3,500.00	42	500.00	21,000.00
17	80141505-TS-017	PLASTIC FASTENER	box	22	0	2	24	2,040.00	48	0	1	49	4,163.00	19	3	1	23	1,955.00	48	0	1	49	4,165.00	145	85.00	12,325.00
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	6	5	3	14	2,100.00	2	1	3	6	900.00	2	0	4	6	900.00	2	2	3	7	1,050.00	33	150.00	4,950.00
20	80141505-TS-020	EXTENSION CORD	piece	11	0	0	11	11,385.00	5	0	2	7	7,245.00	6	0	0	6	6,210.00	5	0	0	5	5,175.00	29	1,035.00	30,015.00
21	80141505-TS-021	PAINT	gallon	5	0	4	9	7,650.00	0	0	2	2	1,700.00	0	0	2	2	1,700.00	0	0	2	2	1,700.00	15	850.00	12,750.00
22	80141505-TS-022	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	80141505-TS-023	BOND PAPER	ream	35	0	12	47	7,050.00	0	10	12	22	3,300.00	0	10	12	22	3,300.00	10	10	12	32	4,600.00	123	150.00	18,450.00
24	80141505-TS-024	PUSH PIN	pack	28	5	5	38	1,900.00	2	0	0	2	100.00	9	0	0	9	450.00	2	0	0	2	100.00	51	50.00	2,550.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
25	80141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	11	0	0	11	550.00	7	10	1	18	900.00	7	5	0	12	600.00	8	5	0	13	650.00	54	50.00	2,700.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	80	0	0	80	1,200.00	0	0	43	43	645.00	0	0	0	0	0.00	5	3	5	13	195.00	136	15.00	2,040.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	62	62	5,890.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	5,890.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	4	0	0	4	40.00	0	4	0	4	40.00	0	0	4	4	40.00	0	0	0	0	0.00	12	10.00	120.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	4	0	0	4	25,000.00	0	0	1	1	6,500.00	0	0	0	0	0.00	0	0	0	0	0.00	5	6,500.00	32,500.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	7	0	0	7	0.00	2	0	0	2	0.00	2	0	0	2	0.00	2	0	0	2	0.00	13	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	3	2	0	5	125,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	25,000.00	125,000.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	2	0	15	17	2,040.00	1	0	0	1	120.00	0	1	15	16	1,920.00	0	0	1	1	120.00	35	120.00	4,200.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	1	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	3	0	0	3	450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	150.00	450.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	2	0	0	2	1,000.00	0	0	0	0	0.00	1	0	0	1	500.00	0	0	0	0	0.00	3	500.00	1,500.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
A. TOTAL																								P		6,628,208.00
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								P		662,820.80

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P		-
D. GRAND TOTAL (A + B+ C)																						P		7,291,029.79
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		Seven Million Two Hundred Ninety One Thousand Twenty Nine Pesos and Seventy Nine Centavos																						

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

ANA RUTH L. MATEO
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

RODOLFO E. ANCHETA
Accountant / Budget Officer

Approved by:

MARK T. LAPID
Head of Office/Agency

Date Prepared: _____