



Republic of the Philippines  
**Tourism Infrastructure & Enterprise Zone Authority**

**NOTICE OF HIRING  
(Job Order)**

**GEODETTIC ENGINEER (1)**

**Qualifications**

Education : BS Geodetic Engineering  
Experience : 1 year of relevant experience  
Eligibility : RA 1080

**Functions**

1. Coordinates with the proponent and conducts ocular/technical inspection of proposed and/or on-going TIEZA Infrastructure projects.
2. Prepare inspection reports, recommendation, budgetary estimates and other project related documents.
3. Evaluates and reviews plans submitted by LGUs/proponent and prepares evaluation and recommendation.
4. Prepares Road Survey plan, Topographic Survey Plan, As-built Survey Plan, Boundary Verification Plans, Hydrographic Survey Plan, Subdivision Plan and Relocation Survey Plan.
5. Performs other related tasks that may be assigned from time to time.

**Daily Rate** : ₱1,251.16

**Place of Assignment** : Project Evaluation and Planning Department (Main Office)

**ELECTRICAL ENGINEER (1)**

**Qualifications**

Education : BS Electrical Engineering  
Experience : 1 year of relevant experience  
Eligibility : RA 1080

**Functions**

1. Conducts technical inspection and coordination of proposed and on-going infrastructure projects.
2. Prepares inspection reports and recommendations for electrical works.
3. Prepares designs and cost estimates of all electrical plans.
4. Evaluates and reviews electrical plans and estimates submitted by proponents.
5. Performs related tasks that will be assigned from time to time.

**Daily Rate** : ₱1,251.16

**Place of Assignment** : Project Evaluation and Planning Department (Main Office)





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## **DRAFTSPERSON (2)**

### **Qualifications**

Education : Preferably graduate of BS Architecture  
Experience : 1 year of relevant experience  
Eligibility : RA 1080

### **Functions**

1. Conducts technical inspection and coordination of proposed and ongoing TIEZA infrastructure projects.
2. Prepares architectural and engineering plans (structural, electrical, plumbing and mechanical)
3. Evaluates and reviews plans submitted by proponents and prepares evaluation with recommendations.
4. Prepares 3D perspectives and conceptual plans for Board presentation.
5. Performs related tasks that will be assigned from time to time.

**Daily Rate** : ₱1,251.16

**Place of Assignment** : Project Evaluation and Planning Department (Main Office)

## **CIVIL ESTIMATOR (1)**

### **Qualifications**

Education : BS Civil Engineering  
Experience : 1 year of relevant experience  
Eligibility : RA 1080

### **Functions**

1. Conducts technical inspection and coordination of proposed and ongoing infrastructure projects.
2. Prepares material quantity take-off all architectural and civil works.
3. Prepares technical specifications.
4. Evaluates and reviews cost estimates submitted by proponents.
5. Performs related tasks that will be assigned from time to time.

**Daily Rate** : ₱1,251.16

**Place of Assignment** : Project Evaluation and Planning Department (Main Office)






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Interested applicants may submit the following on or before **19 July 2024**:

- Application letter
- Duly accomplished Personal Data Sheet or Comprehensive Resume
- Portfolio
- Photocopy of academic Transcript of Record
- Photocopy of PRC ID
- Photocopies of Certificate of Employment and seminars attended

Application letters should be addressed to:

  
**ROSANNA M. OLGADO**  
Manager, Administrative Services Department  
6th Floor, Tower 1, Double Dragon Plaza,  
Diosdado Macapagal Ave. cor. EDSA Extension, Bay Area  
[recruitment@tieza.gov.ph](mailto:recruitment@tieza.gov.ph)