



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

REQUEST FOR PROPOSAL

The Tourism Infrastructure and Enterprise Zone Authority (TIEZA) through its Bids and Awards Committee shall undertake a Small Value Procurement for the **PROCUREMENT OF SURVEYING SERVICES FOR TIEZA'S PROPERTIES IN VISAYAS REGION LOCATED IN MALAY, AKLAN AND ALBURQUERQUE, BOHOL AS PER PR NO. 24-07-0396**, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : **PROCUREMENT OF SURVEYING SERVICES FOR TIEZA'S PROPERTIES IN VISAYAS REGION LOCATED IN MALAY, AKLAN AND ALBURQUERQUE, BOHOL AS PER PR NO. 24-07-0396**

Approved Budget for the Contract : Five Hundred Seventy Thousand Pesos Only (Php 570,000.00)

Description : **Surveying Services for Identified TIEZA Properties**
- 1 lot Boracay Properties, Malay, Aklan
- 1 lot Alburquerque Properties, Alburquerque, Bohol

Scope of Services and additional requirements for the projects indicated in the Terms of Reference as attached

Evaluation of Proposals:

The Procuring Entity shall evaluate bids using the Quality Cost Based Evaluation/Selection (QCBE/QCBS) procedure. The criteria and rating system shall be as follows:

Financial proposal – 30%

Technical proposal – 70%

- 40% - Applicable experience and capability of firm
- 30% - Quality of the personnel to be assigned for the project
- 30% - Plan of Approach and Methodology

Delivery Location : Malay Aklan and Alburquerque, Bohol

Delivery Schedule : 120 working days upon receipt of Notice to Proceed

Interested consultants/bidders are required to submit the following:

1. Valid and current **Mayor's Permit** (*proof of application in case expired*);
2. **Income/Business Tax Return** (*required for projects with ABC above Php500, 000.00*),
3. **PhilGEPS Certificate** *submit Proof of Registration (picture or screenshot of Philgeps Registration on the website)*;
4. **Professional License / Curriculum Vitae of required key personnel**
5. **Omnibus Sworn Statement** (*see attached format*) duly notarized with attached **Secretary's Certificate, Board/Partnership Resolution, or Special Power of**



Attorney, whichever is applicable authorizing the representative (*If a partnership, corporation, cooperative, or joint venture*)

6. **Price Quotation Form** (**BIDDERS ARE REQUIRED TO USE THE ATTACHED**) upon submission of proposal. The authorized representative as identified in the Omnibus Sworn Statement shall be the signatory in the proposal/price quotation form.
7. **Technical and Financial submission forms as attached**

Award of contract shall be made to the highest rated quotation, which complies with the minimum description as stated above.

Any interlineations, erasures or overwriting shall be valid only if signed or initialed by the bidder or his/her duly authorized representative/s.

Sealed Quotation/s attached with the required supporting documents shall be submitted face-to-face to the BAC Secretariat, Tourism Infrastructure and Enterprise Zone Authority (TIEZA) 7th Floor, Tower 1, Double Dragon Meridian Tower, Diosdado Macapagal Ave. cor. EDSA Extension, Pasay City on or before **5 August 2024 at 1:00 PM**.

For inquiries, you may contact **BAC Secretariat at 8249-5986 Local 713/714** from Mondays to Thursdays at 8:00 am, to 7:00 pm.


ATTY. NIÑO RUPERTO F. AQUINO
Chairperson
Bids and Awards Committee