



Republic of the Philippines  
**Tourism Infrastructure & Enterprise Zone Authority**

March 14, 2024

**GEMMA T. PENITON**  
*Owner/General Manager*  
**PENITON TRADING**  
Lot 7 Blk. 1 Zabarte Rd. Brgy.177,  
Camarin District 1, Caloocan City  
0956-552-3998  
[penitontrading@gmail.com](mailto:penitontrading@gmail.com)

**SUBJECT: NOTICE OF AWARD**

Dear **Ms. Peniton**

The contract for After determining your bid as the Lowest Calculated Bid for **SUPPLY, DELIVERY, INSTALLATION OF 6 SETS 4-CLUSTER WORK STATION AND 5 OTHER LINE ITEMS FOR THE USED OF PEPD OFFICE AS PER PR NO. 23-11-0586** is hereby awarded to you with a total contract price of **₱ 788,000.00**.


In this connection, you are hereby instructed to enter into and execute the contract agreement with us within ten (10) days upon receipt of this Notice and furnish us with the following documents which shall form part of the contract agreement.

- 1.0 Performance bond amounting to any of the following:
  - 1.1 5% of the contract price - for cash, manager's check, cashier's check Bank draft/Guarantee confirmed by a Universal or Commercial Bank or irrevocable letter of credit issued by a Universal or Commercial Bank.
  - 1.2 30% of the contract price - Surety Bond Callable upon demand issued by a surety or insurance company
  - 1.3 Should be valid until issuance of the Certificate of Final Acceptance.

Very truly yours,

  
**MARK T. LAPID**  
*Chief Operating Officer*

Conforme:

  
GEMMA T. PENITON 3-18-24  
Printed name & Signature/Date

