

**QUARTERLY SUMMARY OF CONDUCTED / FUNDED PROGRAMS  
JANUARY – MARCH 2023**

No	Code	Program Title	Objectives	Date	Conducting Agency/Person	Venue	Budget	Participants	
								Male	Female
1	IHTP-2023-01	Gender Sensitivity Training for Men with orientations on MOVE (Men Opposed to Violence Against Women Everywhere) and KATROPA (Kalalakihang Tapat sa Responsibilidad at Obligasyon sa Pamilya)	<ol style="list-style-type: none"> <li>1. Share discussion on relevant concept of Gender and Development and provide orientation on emerging issues on men and women; and</li> <li>2. Increase knowledge and fully appreciate Gender sensitivity advocacy as well as enhance commitment on awareness building</li> <li>3. Identify the gender issues and GAD concerns through agency environment levelling and appreciation</li> <li>4. Sustain awareness on the governments GAD advocacy through the implementation of the Magna Carta of Women</li> <li>5. Orient employees on relevant policies regarding Anti-Sexual Harassment Law with emphasis on advocacy and prevention approach Identify SH as one form of violence against woman and as a significant attack against men too; and Understanding SH as an Administrative offense</li> </ol>	January 12, 2023 (Thursday)	Prof. King David J. Agreda, MIT	Multi-Purpose Hall B and Zoom	46,000.00	52	0
2	IHTP-2023-02	Masterclass in Complete Staff Work	<ol style="list-style-type: none"> <li>1. Learn, understand, appreciate and imbibe the basic CSW concepts, principles purposes, forms and practices;</li> <li>2. Be provided with the knowledge and an experiential learning opportunity to walkthrough the crux of CSW, i.e., Problem Analysis or PA; Decision Analysis or DA; Potential Problem Analysis or PPA (now called Risk Management);</li> <li>3. Gain confidence in applying the SW knowledge and learnings in their real work situation;</li> <li>4. Be given a workable understanding and appreciation of related CSW allied concerns, i.e., Technical/ Business Writing and Effective CSW Presentation and Meeting Management, which clearly, simply and concisely documents and presents the problem situation, the analysis made, the options generated, the potential risks and mitigating action, and the recommended preferred decision for discussion and approval in meetings; and</li> <li>5. Develop an action plan to apply CSW in the work situation</li> </ol>	January 17 -19, 2023 (Tuesday – Thursday)	Center for Global Best Practices	Kingsford Hotel Manila	689,260.00	13	22
3	IHTP-2023-03	Corporate Orientation (Plantilla)	Create awareness, increase knowledge on the Authority's operations, programs/ activities/ projects (PAPs).	January 25, 2023 (Wednesday)	TIEZA Pool of SMEs	Zoom	72,300.00	8	7
4	IHTP-2023-04	Gender-Sensitivity Training (Plantilla)	Increase the knowledge and skills of employees on Gender and Development (GAD) concepts and laws and in integrating/ implementing gender mainstreaming in the Authority's PAPs.	January 26, 2023 (Thursday)	GFPS-TWG	Zoom	72,300.00	6	5

No	Code	Program Title	Objectives	Date	Conducting Agency/Person	Venue	Budget	Male	Female
5	IHTP-2023-05	Team Alignment Activity: Tourism Enterprise Zone Management Sector	1. Increase the team's awareness on how the crisis changed and shaped teams in the now reality. 2. Make the participants realize the change needed in them as a leader or as team member to enabling a team culture of positivity and productivity. 3. Provide an avenue for the teams to set expectations or craft norms that will guide them 4. Bond the team in a purposeful way.	February 03 – 04, 2023 (Friday – Saturday)	Benchmark Consulting Inc.	Kingsford Hotel Manila	694,000.00	24	25
6	IHTP-2023-06	Corporate Orientation (Non-Plantilla)	Create awareness, increase knowledge on the Authority's operations, programs/ activities/ projects (PAPs).	February 08, 2023 (Wednesday)	TIEZA Pool of SMEs	Zoom	72,300.00	22	23
7	IHTP-2023-07	Gender-Sensitivity Training (Non-Plantilla)	Increase the knowledge and skills of employees on Gender and Development (GAD) concepts and laws and in integrating/ implementing gender mainstreaming in the Authority's PAPs.	February 09, 2023 (Thursday)	GFPS-TWG	Zoom	72,300.00	13	19
8	IHTP-2023-08	Construction Occupational Safety and Health	1. Promote and support government objectives in preventing accidents in the workplace and in developing the skills of safety practitioners; 2. Understand and properly communicate government standards on Occupational Safety and Health; 3. Commit to support government objectives by developing a Safety and Health policy aligned with government standards; 4. Effectively organize for safety by properly forming the Safety and Health Committee; 5. Demonstrate the basic knowledge and skill on how to recognize workplace hazards (based on government standards) and on how to prevent workplace accidents from happening; 6. Develop Accident Prevention Programs (based on government standards) and implement them.	February 21-23, and 27, 2023 (Tuesday-Thursday and Monday)	SMVP Safety Training and Consultancy Services	Multi-Purpose Hall B	232,200.00	35	10
9	IHTP-2023-09	Team Alignment Activity: Architectural and Engineering Services Sector	1. Increase the team's awareness on how the crisis changed and shaped teams in the now reality. 2. Make the participants realize the change needed in them as a leader or as team member to enabling a team culture of positivity and productivity. 3. Provide an avenue for the teams to set expectations or craft norms that will guide them 4. Bond the team in a purposeful way.	March 17 – 18, 2023 (Friday – Saturday)	Benchmark Consulting	Midas Hotel	907,000.00	43	25
10	IHTP-2023-10	Training-Workshop on Professional Well-being	1. Gain clarity and a state of wholeness 2. Discover ways to deal with stress and challenges 3. Equip oneself with strategies to attain balance and harmony in life	March 20, 2023 (Monday)	Ms. Toni Miranda (Radiance Image Consultancy)	Multi-Purpose Hall B	82,000.00	11	26
11	IHTP-2023-11	ISO/ IEC 27001:2013 Awareness & Documentation Training	1. Fully understand the intention of ISMS and requirements of ISOEC 27001:2013; 2. Gain the skills on establishing information security requirements in your area(s) of responsibility; provide directions and conceptual resources for ISMS implementation; 3. Gain knowledge on documentations and structure of requirements. 4. Develop foundational knowledge and learn the success factors for ISMS implementation.	March 29 – 30, 2023 (Wednesday – Thursday)	TÜV Rheinland Philippines, Inc.	Kingsford Hotel Manila	198,620.00	13	5

No	Code	Program Title	Objectives	Date	Conducting Agency/Person	Venue	Budget	Male	Female
12	IHTP-2013-12	Marketing Workshop	1. To give new insights in creating a marketing plan 2. To give the latest trends and strategies that the other hotels are doing 3. To leverage yourselves with the industry 4. To standardize marketing plan format	March 24, 2023 (Friday)	Benjamin V. Martinez	Club Intramuros Golf Course	50,000.00	5	6
<b>TOTAL</b>							<b>3,188,280.00</b>	<b>245</b>	<b>173</b>

**QUARTERLY SUMMARY OF CONDUCTED / FUNDED PROGRAMS**  
**APRIL – JUNE 2023**

No	Code	Program Title	Objectives	Date	Conducting Agency/Person	Venue	Budget	Participants	
								Male	Female
1	IHTP-2023-13	Team Alignment Activity: Offices under the Chief Operating Officer	<ol style="list-style-type: none"> <li>1. Increase the team's awareness on how the crisis changed and shaped teams in the now reality.</li> <li>2. Make the participants realize the change needed in them as a leader or as team member to enabling a team culture of positivity and productivity.</li> <li>3. Provide an avenue for the teams to set expectations or craft norms that will guide them</li> <li>4. Bond the team in a purposeful way.</li> </ol>	April 14 – 15, 2023 (Friday – Saturday)	Benchmark Consulting	Midas Hotel	1,043,000.00	50	37
2	IHTP-2023-14	GAD Planning and Budgeting Seminar-Workshop	<ol style="list-style-type: none"> <li>1.Participating TIEZA GAD GFPS-TWG shall be involved in the program revision and realignment of the 2023 and 2024 TIEZA GAD Plan and Budget pursuant to PCW's instruction to revise GAD PB relative to the purpose of addressing issues and concerns and action-planning of GAD sustainability initiatives ;</li> <li>2.GAD data/information and policy/program assessment that will provide source/reference for enhance GAD planning and programing;</li> <li>3.Value principles of Gender-responsive GAD Community in line with government rules and public accountability principles; and</li> <li>4.Implementation planning of the 2023 TIEZA GPB and initial preparation the 2024 GPB in compliance to PCW instructions/guidelines.</li> </ol>	March 30 - April 1, 2023 (Thursday - Saturday)	Ms. Analie R. Bolo-Apostol	First Pacific Leadership Academy	259,402.85	4	22
3	IHTP-2023-15	Principles, Tools and Strategies of Impact Evaluation	<ol style="list-style-type: none"> <li>1. Explain why standard methods for monitoring and evaluation often fall short in estimating the true causal impact of policies, projects or programmes;</li> <li>2. Comprehend reports and briefings that feature impact evaluation methods;</li> <li>3. Conceptualize credible evaluation designs for key TIEZA policies, projects or programmes.</li> </ol>	April 25 – 27, 2023 (Tuesday – Thursday)	De La Salle University - School of Economics	Kingsford Hotel Manila	603,000.00	10	29
4	IHTP-2023-16	ISO 9001:2015 Awareness Training	<ol style="list-style-type: none"> <li>1. To understand the requirements of ISO 9001:2015 Standards;</li> <li>2. To be able to explain and interpret those requirements in relation to one's respective tasks.</li> </ol>	May 03 – 04, 2023 (Wednesday – Thursday)	NQA Philippines Inc.	Selah Pods Hotel Manila	217,250.00	13	19
5	IHTP-2023-17	TIEZA Risk and Opportunity Register Training Workshop	<ol style="list-style-type: none"> <li>1. Understand the requirements of ISO 9001:2015 on Risk and Opportunity Management</li> <li>2. Understand the steps in preparing Risk and Opportunity Management</li> <li>3. Understand how each aspect of a process is related to their Risk and Opportunity Management</li> </ol>	May 10 - 11, 2023 (Wednesday – Thursday)	NQA Philippines Inc.	Kingsford Hotel Manila	224,500.00	15	26
6	IHTP-2023-18	Team Alignment Activity: Assets Management Sector	<ol style="list-style-type: none"> <li>1. Increase the team's awareness on how the crisis changed and shaped teams in the now reality.</li> <li>2. Make the participants realize the change needed in them as a leader or as team member to enabling a team culture of positivity and productivity.</li> <li>3. Provide an avenue for the teams to set expectations or craft norms that will guide them</li> <li>4. Bond the team in a purposeful way.</li> </ol>	May 19 – 20, 2023 (Friday – Saturday)	Benchmark Consulting	Club Intramuros Golf Course	1,037,000.00	26	36

No	Code	Program Title	Objectives	Date	Conducting Agency/Person	Venue	Budget	Male	Female
7	IHTP-2023-19	Documentation Workshop	<ol style="list-style-type: none"> <li>1. Understand the complete documentation requirements of a Quality Management System</li> <li>2. Understand the requirements of ISO 9001:2015 on Documents and Records Control</li> <li>3. Understand the steps in preparing QMS Documentation</li> <li>4. Understand best practices in Records Management</li> </ol>	May 22 – 23, 2023 (Monday – Tuesday)	NQA Philippines Inc.	Multi-Purpose Hall B	230,000.00	14	31
8	IHTP-2023-20	ISO 19011:2018 Guideline for Auditing Management Systems (Internal Audit Training)	<ol style="list-style-type: none"> <li>1. Understand the Principles of Auditing</li> <li>2. Understand the Terms &amp; Definitions in Auditing</li> <li>3. Understand the Audit Process</li> <li>4. Understand the Requirements of ISO 9001:2015 Standard</li> <li>5. Reporting and Close-Out of Audit Findings</li> </ol>	May 24 – 25, 2023 (Wednesday – Thursday)	NQA Philippines Inc.	Multi-Purpose Hall B	90,000.00	12	15
9	IHTP-2023-21	Customer Service 101	<ol style="list-style-type: none"> <li>1. Describe excellent customer service</li> <li>2. Describe their role in delivering excellent customer service</li> <li>3. Identify customer expectations</li> <li>4. Deliver on customer expectations</li> </ol>	May 30, 2023 (Tuesday)	Hernando H. Espiritu	Conference Room 1	35,000.00	7	3
10	IHTP-2023-22	Capacity Building on Project Development	<ol style="list-style-type: none"> <li>1. Articulate the concepts, principles, and processes in project development</li> <li>2. Generate project ideas that could maximize the potential of TIEZA properties and boost the economy in the area where TIEZA Properties is located</li> <li>3. Formulate viable and sustainable project proposals based on national and municipal tourism plans</li> <li>4. Identify factors, aspects, and elements of the viability project</li> </ol>	June 07 - 08, 2023 (Wednesday – Thursday)	Nicasio Angelo J. Agustin	Mess Hall	92,500.00	5	16
11	IHTP-2023-23	Constructors Performance Evaluation System Seminar Workshop	<ol style="list-style-type: none"> <li>1. Explain and appreciate the importance of CPES 2. implementation;</li> <li>3. Differentiate the roles of the Team Players in CPES implementation;</li> <li>4. Rate constructors' performance using the CPES guidelines and checklists; and</li> <li>5. Embody the morals becoming of a CPES Evaluator</li> </ol>	June 19 - 23, 2023 (Monday-Thursday)	Philippine Domestic Construction Board	Multi-Purpose Hall B; Mt. Samat FTEZ	325,000.00	21	8

**TOTAL** **4,156,652.85** **177** **242**

**QUARTERLY SUMMARY OF CONDUCTED / FUNDED PROGRAMS  
JULY – SEPTEMBER 2023**

No	Code	Program Title	Objectives	Date	Conducting Agency/Person	Venue	Budget	Participants	
								Male	Female
1	IHTP-2023-24	COA Guidelines and Procedures: One-Time Cleansing of Property Plant and Equipment Account Balances	The purpose of the program is to enable the participants to understand the rationale, guidelines and procedures for the proper implementation of the One-Time Cleansing of PPE Account Balances of Government Agencies per COA Circular No. 2020-006 dated January 31, 2020.	July 06, 2023 (Thursday)	Center for Global Best Practices	Multi-Purpose Hall B	227,632.00	23	27
2	IHTP-2023-25	Medium Term Planning for Travel Tax Department	The following are the objectives of the planning session: 1. Update Work Instructions and Citizen's Charter relative to the New Normal. 2. Enhance the mechanics and identification of target personnel for Succession Planning. 3. Draft proposal on the possible re-organization and creation of new plantilla items to complement the workforce in the Travel Tax Department including the Online Travel Tax Services System in preparation and anticipation of a more digitalized era for the next 1-3 years. 4. Discuss how to effectively cascade to the employees the links between the revised Individual Performance Commitment Review (IPCR) and organizational performance to enhance the performance orientation of the compensation system through the mechanism of the Strategic Performance Management System (SPMS).	July 11-13, 2023 (Tuesday – Thursday)	TAXD	Development Academy of the Philippines Conference Center	250,000.00	11	19
3	IHTP-2023-26	Strategic Planning for TEZ Assistance and Monitoring Department	1. Align TAMD's Annual Performance Commitment (OPC) with the GCG-approved 2023 Corporate Scorecard as required by the PMT, including corresponding performance commitments of concerned division managers and staff. 2. Draft proposed OSSP of the department and flagship TEZs for submission to ADSD.	July 27-28, 2023 (Thursday – Friday)	TAMD	Boy Scouts of the Philippines BP International Makiling, Los Baños, Laguna	110,000.00	14	8
4	IHTP-2023-27	Orientation on Gender-Fair Language	1. Discussion of the basic concepts on gender and GAD perspective and general policy lay-out 2. Identification of gender issues and GAD concerns through agency environment leveling and advocacy appreciation 3. Assessment of the roles as stakeholders within the context of the Agency 4. Consideration of these GAD learning perspectives by understanding and adopting Gender-Fair Language in the work setting	August 01, 2023 (Tuesday)	Ms. Analie R. Bolo-Apostol	Multi-Purpose Hall B	43,700.00	6	23
5	IHTP-2023-28	Design Thinking and Innovation: Igniting Creative Sparks for Customer Impact	Upon completion of the Design Thinking Workshop, participants will be equipped with a strong foundation in design thinking methodologies, analytical thinking, and innovation. They will demonstrate improved problem-solving capabilities, greater empathy towards stakeholders, and the ability to drive innovation in their respective roles. As a result, we can expect to see more efficient and effective decision-making, enhanced infrastructure development, and a greater competitive edge in the dynamic tourism landscape.	August 09-10, 2023 (Wednesday-Thursday)	Center for Innovation, Change and Productivity (CICP)	Multi-Purpose Hall B	477,000.00	17	24

No	Code	Program Title	Objectives	Date	Conducting Agency/Person	Venue	Budget	Male	Female
6	IHTP-2023-29	Self-Care 101	Discuss the following: 1. Understanding Self-Care 2. Building a "Self-Care Plan" 3. Mindfulness and Self-Compassion 4. Creating Lasting Habits	August 14, 2023 (Monday)	National Center for Mental Health	Zoom	0.00	20	46
7	IHTP-2023-30	Conducting Effective Competency-Based Interview Workshop	1) Distinguish competency-based assessment from other approaches to assessment; (2) Articulate the elements, components and process of behavioral interviews; (3) Review Competency reference as basis for conducting behavioral interview; (4) Design behavioral interview questions to evaluate a job candidates; (5) Conduct/Simulate an effective behavioral event interview; and, (6) Rate and evaluate job candidate based on outcome/performance in BEI Draft guidelines relative to documents and records control, and to revise the Quality Manual and Quality Procedure in line with the updates and changes brought by actual practices and new laws and regulations applicable to the functions of the Authority.	August 15-16, 2023 (Tuesday-Wednesday)	Mr. Angelito T. Lupena	Multi-Purpose Hall B	117,500.00	3	9
8	IHTP-2023-31	QMS Writeshop	1. Deepen participant's understanding on Gender Analysis using HGDG Checklists. 2. Integrate GAD elements in the project development cycle. It presents the application of the HGDG assessment results in preparing the GAD Plan and Budget (GPBs) and GAD Accomplishment Report (GAD ARs). 3. Identify and mitigate strategies to address the gender gaps in the program/project design, implementation, management, monitoring and evaluation. 4. Appreciate the importance of the HGDG as a tool to influence the gender-responsiveness of agencies' programs and projects.	August 22-24, 2023 (Tuesday-Thursday)	QMS Documents and Records Team	Mess Hall	20,000.00	3	15
9	IHTP-2023-32	In-Depth Training on Harmonized GAD Guidelines (HGDG)	1. Deepen participant's understanding on Gender Analysis using HGDG Checklists. 2. Integrate GAD elements in the project development cycle. It presents the application of the HGDG assessment results in preparing the GAD Plan and Budget (GPBs) and GAD Accomplishment Report (GAD ARs). 3. Identify and mitigate strategies to address the gender gaps in the program/project design, implementation, management, monitoring and evaluation. 4. Appreciate the importance of the HGDG as a tool to influence the gender-responsiveness of agencies' programs and projects.	August 22-23, 2023 (Tuesday-Wednesday)	Ms. Analie R. Bolo-Apostol	Multi-Purpose Hall B	85,000.00	14	9
10	IHTP-2023-33	Strategic Planning for Business Development Department	Evaluate the Department's programs/activities and projects (PAPs) for CY 2023 and initial discussion of CY 2024 plans.	August 31, 2023 (Thursday)	BUDD	Multi-Purpose Hall B	10,600.00	8	12
11	IHTP-2023-34	Strategic Planning for TEZ Regulation Department	1. Align TERDD's Annual Performance Commitment (OPC) with the GCG-approved 2023 Corporate Scorecard as required by the PMT, including corresponding performance commitments of concerned division managers and staff. 2. Draft proposed OSSP of the department and flagship TEZs for submission to ADSD.	August 31-September 01, 2023 (Thursday - Friday)	TERD	Development Academy of the Philippines Conference Center	93,500.00	8	13
12	IHTP-2023-35	Work Attitude and Values Enhancement (WAVE) Program	The program shall encourage employees to identify their personal values and explore ways to align those values with the employees' need for stronger organization, and even in managing stress and negative emotions that will lead to improved relationships with superiors, colleagues and clients	September 06-07, 2023 (Wednesday-Thursday)	BusinessCoach Inc.	Multi-Purpose Hall B	196,000.00	15	27

No	Code	Program Title	Objectives	Date	Conducting Agency/Person	Venue	Budget	Male	Female
13	IHTP-2023-36	QMS Writeshop (Batch 2)	Revise work instructions of each office/ department/ division to conform to the new QMS document formatting standards and the updates and changes brought by actual practices and new laws and regulations applicable to the functions of the Authority.	September 27, 2023 (Wednesday)	QMS Documents and Records Team	Multi-Purpose Hall B	49,000.00	19	35
<b>TOTAL</b>							<b>1,679,932.00</b>	<b>161</b>	<b>267</b>

**QUARTERLY SUMMARY OF CONDUCTED / FUNDED PROGRAMS  
OCTOBER – DECEMBER 2023**

No	Code	Program Title	Objectives	Date	Conducting Agency/Person	Venue	Budget	Participants	
								Male	Female
1	IHTP-2023-37	Train the Trainer: Filipino Brand of Service Excellence	The Filipino Brand of Service Excellence is a flagship program of DOT, envisioned to provide all front liners in the tourism and hospitality industry with a benchmark on how to render excellent service to our tourists anchored on Filipino Core Values. Specifically, the program aims to: 1. Instill and propagate the Filipino Brand of Service Excellence among Filipinos; 2. Develop a service excellence culture among tourism stakeholders in the country; and 3. Raise the quality service standard of tourism workforce in key tourism and service sectors.	October 02-05, 2023 (Monday-Thursday)	Department of Tourism	Multi-Purpose Hall B	487,000.00	10	26
2	IHTP-2023-38	Gender-Responsive Customer Service	1. To take the lead in improving the quality customer service across the whole organization and the receiving public clients/customers; 2. To provide a high-quality public servant professional support for all organizational services; 3. To improve and sustain agency support on public service delivery and commitment pursuant to agency's mandate; and 4. To create and sustain a gender-biased free public service delivery.	October 06, 2023 (Friday)	Ms. Analie R. Bolo-Apostol	Multi-Purpose Hall B	49,500.00	8	16
3	IHTP-2023-39	Training on Government Procurement Reform Act and its Revised IRR	1. Satisfy the requirements under Rule III, Section 16 of Revised IRR of R.A.9184 – mandating the Head of the Procuring Entity (HOPE) of capacitating its newly designated BAC Members, Secretariat, TWG Members and End-User units through training seminars within Six (6) months upon designation 2. Address questions pertaining procurement process/procedures, especially during the Planning stage where the PPMP and APP are prepared; and 3. Enables the End-User units in the effective and proper preparation of the PPMP, thereby facilitating the timely and appropriate preparation of the APP Participation to these workshops will equip	October 10-12, 2023 (Tuesday-Thursday)	Government Procurement Policy Board - Technical Support Office	Multi-Purpose Hall B	242,000.00	16	29
4	IHTP-2023-40	Current State and Workforce Analysis Workshops	participants in the analysis of the rationale of the proposed reorganization, and subsequently justify and guide proposed reorganization efforts, i.e., request for additional plantilla.	November 13-16, 2023 (Monday-Thursday)	Mr. Angelito T. Lupena	Multi-Purpose Hall B	39,600.00	21	43
5	IHTP-2023-41	Strategic Planning Session for Administrative Services Department	1. Discuss revised work instructions 2. Finalize the 2023 OPCR and D/IPCR targets and commitments based on the approved guidelines 3. Enhance the mechanics and identification of target personnel for Succession Planning 4. Plan for the Department's priority programs, activities, and projects (PAPs) for CY 2024	November 17-18, 2023 (Friday-Saturday)	ADSD	Development Academy of the Philippines Conference Center	115,000.00	5	20

No	Code	Program Title	Objectives	Date	Conducting Agency/Person	Venue	Budget	Male	Female
6	IHTP-2023-42	Allocation, Utilization and Audit of GAD Budget for Government-Owned and Controlled Corporations	At the end of the session, the participants are expected to: 1. Enhance their knowledge on GAD Planning and Budgeting specifically on the Allocation and Utilization of the GAD Budgets. 2. Familiarize themselves of the COA Audit Guidelines for GAD funds and programs to ensure efficiency and effectiveness of GAD interventions and implementation of the GAD Plans and Programs.	November 20, 2023 (Monday)	Center for Global Best Practices	Multi-Purpose Hall B	139,100.00	12	22
7	IHTP-2023-43	Gender Sensitivity Training and GAD-Related Laws Orientation	1. Share discussion on relevant concepts of Gender and Development and provide orientation on emerging issues on men and women; 2. Increase knowledge and fully appreciate Gender Sensitivity advocacy as well as enhance commitment on awareness building; 3. Identify the gender issues and GAD concerns through agency environment levelling and appreciation; 4. Sustain awareness on the governments GAD advocacy through the implementation of the Magna Carta of Women; 5. Orient employees on various GAD-relevant laws and policies with emphasis on advocacy and prevention approach.	November 20, 2023 (Monday)	GAD-GFPS	Club Intramuros Golf Course	16,000.00	12	3
8	IHTP-2023-44	Filipino Brand of Service Excellence - Knowledge Sharing Session (TAXD-1)	1. Embody the 7M's of our Filipino core values 2. Execute the Mabuhay and Salamat Gestures to welcome and thank your guests 3. Use the GUEST Technique in dealing with your guests 4. Have the confidence to handle guest complaints by using the HEART Method	November 21, 2023 (Tuesday)	TAXD Trainers	Multi-Purpose Hall B	20,000.00	14	10
9	IHTP-2023-45	Filipino Brand of Service Excellence - Knowledge Sharing Session (TAXD-2)	1. Embody the 7M's of our Filipino core values 2. Execute the Mabuhay and Salamat Gestures to welcome and thank your guests 3. Use the GUEST Technique in dealing with your guests 4. Have the confidence to handle guest complaints by using the HEART Method	November 23, 2023 (Thursday)	TAXD Trainers	Multi-Purpose Hall B	20,000.00	10	12
10	IHTP-2023-46	Filipino Brand of Service Excellence - Knowledge Sharing Session (TAXD-3)	1. Embody the 7M's of our Filipino core values 2. Execute the Mabuhay and Salamat Gestures to welcome and thank your guests 3. Use the GUEST Technique in dealing with your guests 4. Have the confidence to handle guest complaints by using the HEART Method	November 28, 2023 (Tuesday)	TAXD Trainers	Multi-Purpose Hall B	20,000.00	5	22
11	IHTP-2023-47	Filipino Brand of Service Excellence - Knowledge Sharing Session (TAXD-4)	1. Embody the 7M's of our Filipino core values 2. Execute the Mabuhay and Salamat Gestures to welcome and thank your guests 3. Use the GUEST Technique in dealing with your guests 4. Have the confidence to handle guest complaints by using the HEART Method	November 30, 2023 (Thursday)	TAXD Trainers	Multi-Purpose Hall B	20,000.00	11	20

No	Code	Program Title	Objectives	Date	Conducting Agency/Person	Venue	Budget	Male	Female
12	IHTP-2023-48	Gender Sensitivity Training and GAD-Related Laws Orientation	<p>1. Share discussion on relevant concepts of Gender and Development and provide orientation on emerging issues on men and women;</p> <p>2. Increase knowledge and fully appreciate Gender Sensitivity advocacy as well as enhance commitment on awareness building;</p> <p>3. Identify the gender issues and GAD concerns through agency environment levelling and appreciation;</p> <p>4. Sustain awareness on the governments GAD advocacy through the implementation of the Magna Carta of Women;</p> <p>5. Orient employees on various GAD-relevant laws and policies with emphasis on advocacy and prevention approach.</p>	December 04, 2023 (Monday)	GAD-GFPS	Club Intramuros Golf Course	32,000.00	22	31
13	IHTP-2023-49	Strategic Planning Session for Internal Audit Department	The activity will set audit priorities, maximize resources, and align the departmental objectives with the overall organizational objectives.	December 11-13, 2023 (Monday-Wednesday)	IAUD	IAUD	24,881.10	8	6
14	IHTP-2023-50	Strategic Planning Session for Operations Department	The primary objective of this planning activity is to deliver a comprehensive presentation of the performance report for the year 2022 across each entity. Additionally, the session will entail the delineation of monthly plans and programs devised to achieve the commitments outlined for the year 2024. The outcome of this session will be cascaded to the corresponding performance commitment of the Resident Managers and their respective staff.	December 11-13, 2023 (Monday-Wednesday)	OPED	OPED	19,581.43	2	12
<b>TOTAL</b>							<b>1,244,662.53</b>	<b>156</b>	<b>272</b>

**ONLINE TRAINING PROGRAMS  
1st QUARTER, 2023**

No.	Code	Employee	Job/ Salary Grade	Office	Sex	Training Program	Objectives/Description	Conducting Agency	Date	No. of Hours	Platform	Budget
1	OLP-2023-01	Dupingay, Joenell C.	JO	OPEd	M	Basic Training Course for Pollution Control Officers	1. To equip participants knowledge on proper environment management, pollution abatement, and significant environmental laws & regulations applicable and necessary to their operations; and 2. To comply in the Environment Management Bureau of Department of Environment and Natural Resources (DENR) as mandatory requirement pursuant to DAO 2014-002 for the PCO Accreditation	Water Environment Association of the Philippines, Inc.	February 20 – 24, 2023	40.00	Zoom	₱6,500.00
2	OLP-2023-02	Gulangan, Elleonor G.	11	OPEd	F	Online Environmental Training for Managing Heads	1. Comply with the training requirement of DENR-DAO 2014-02 for Managing Heads 2. Understand the highlights and salient points of relevant environmental regulations 3. Delineate the role of a company's Managing Head in their compliance to various environmental regulations 4. Develop full understanding on the joint responsibilities of the Managing Heads and the Pollution Control Officer	Envia Consultancy	February 21, 2023	8.00	Zoom	₱2,000.00
3	OLP-2023-03	Gano, Ruben B.	JO	OPEd	M	Basic Training Course for Pollution Control Officer	1. To equip participants knowledge on proper environment management, pollution abatement, and significant environmental laws & regulations applicable and necessary to their operations; and 2. To comply in the Environment Management Bureau of Department of Environment and Natural Resources (DENR) as mandatory requirement pursuant to DAO 2014-002 for the PCO Accreditation	Water Environment Association of the Philippines, Inc.	March 27 – 31, 2023	40.00	Zoom	₱6,500.00

*All programs funded only, pax has not submitted documents/requirements.*

**GRAND TOTAL      ₱15,000.00**

**ONLINE TRAINING PROGRAMS**  
**2nd QUARTER, 2023**

No.	Code	Employee	Job/ Salary Grade	Office	Sex	Training Program	Objectives/Description	Conducting Agency	Date	No. of Hours	Venue	Budget
1	OLP-2023-04	Espaldon, Al Conrad B.	12	OCOS	M	Mandatory Continuing Legal Education (MCLE)	The Mandatory Continuing Legal Education Program (MCLE Program) is a program formally introduced through the issuance of Bar Matter No. 850 (Aug. 22, 2000) that mandates members of the Integrated Bar of the Philippines (IBP) to periodically complete units of continuing legal education as a condition to the maintenance of their professional license as lawyers. The MCLE Program is administered by the Supreme Court, through the MCLE Governing Board, and in partnership with various private and public institutions. In MCLE Governing Board Resolution No. 04-2020, the delivery of MCLE through online modes was authorized.	Asian Center for Legal Excellence, Inc.	April 11-17, 2023	13.00	ACLEX Platform	₱5,600.00
1	OLP-2023-05	Francisco, Maria Evelyne A.	14	IAUD	F	Basic Internal Control Concepts and Internal Auditing Principles and Practices	1. The Webinar is designed to provide a complete overview of the internal control system of an organization; 2. Participants in this seminar will understand the basic principles of internal auditing and its role in the internal control framework of the organization; Different internal audit environment, learn the principles of effective internal audits, achievable internal audit objective, and the internal auditing approaches and procedures; 3. The seminar will provide insights on the internal audit process and the different internal audit tools and analytical procedures.	Association of Government Internal Auditors, Inc.	May 3-5, 2023	24.00	Zoom	₱3,750.00
2	OLP-2023-06	Cerezo, Greg Jr. B.	8	IAUD	M	3rd Government Internal Auditors Summit	Theme: Capacitating IAs on Fraud Prevention and Detection Towards Better Governance  The virtual Summit aims to underscore the basics of fraud and the participants' role in preventing and detecting fraud, and the thin line between fraud audit and investigation. The Summit also provides a venue for networking, benchmarking and possible collaboration activities with the different heads of IAS/Os in the public sector especially on internal auditing practices.	Association of Government Internal Auditors, Inc.	June 22-23, 2023	16.00	Zoom	₱3,500.00
3	OLP-2023-06	Francisco, Maria Evelyne A.	14	IAUD	F	3rd Government Internal Auditors Summit	Theme: Capacitating IAs on Fraud Prevention and Detection Towards Better Governance  The virtual Summit aims to underscore the basics of fraud and the participants' role in preventing and detecting fraud, and the thin line between fraud audit and investigation. The Summit also provides a venue for networking, benchmarking and possible collaboration activities with the different heads of IAS/Os in the public sector especially on internal auditing practices.	Association of Government Internal Auditors, Inc.	June 22-23, 2023	16.00	Zoom	₱3,500.00
4	OLP-2023-06	Linsag, Mark Timothy G.	11	IAUD	M	3rd Government Internal Auditors Summit	Theme: Capacitating IAs on Fraud Prevention and Detection Towards Better Governance  The virtual Summit aims to underscore the basics of fraud and the participants' role in preventing and detecting fraud, and the thin line between fraud audit and investigation. The Summit also provides a venue for networking, benchmarking and possible collaboration activities with the different heads of IAS/Os in the public sector especially on internal auditing practices.	Association of Government Internal Auditors, Inc.	June 22-23, 2023	16.00	Zoom	₱3,500.00
5	OLP-2023-06	Naperi, Dennis P.	10	IAUD	M	3rd Government Internal Auditors Summit	Theme: Capacitating IAs on Fraud Prevention and Detection Towards Better Governance  The virtual Summit aims to underscore the basics of fraud and the participants' role in preventing and detecting fraud, and the thin line between fraud audit and investigation. The Summit also provides a venue for networking, benchmarking and possible collaboration activities with the different heads of IAS/Os in the public sector especially on internal auditing practices.	Association of Government Internal Auditors, Inc.	June 22-23, 2023	16.00	Zoom	₱3,500.00

No.	Code	Employee	Job/ Salary Grade	Office	Sex	Training Program	Objectives/Description	Conducting Agency	Date	No. of Hours	Venue	Budget
6	OLP-2023-06	Olegario, Denesse A.	11	IAUD	F	3rd Government Internal Auditors Summit	Theme: Capacitating IAs on Fraud Prevention and Detection Towards Better Governance  The virtual Summit aims to underscore the basics of fraud and the participants' role in preventing and detecting fraud, and the thin line between fraud audit and investigation. The Summit also provides a venue for networking, benchmarking and possible collaboration activities with the different heads of IAS/Os in the public sector especially on internal auditing practices.	Association of Government Internal Auditors, Inc.	June 22-23, 2023	16.00	Zoom	₱3,500.00
7	OLP-2023-06	Orencia, Ma. Victoria G.	12	IAUD	F	3rd Government Internal Auditors Summit	Theme: Capacitating IAs on Fraud Prevention and Detection Towards Better Governance  The virtual Summit aims to underscore the basics of fraud and the participants' role in preventing and detecting fraud, and the thin line between fraud audit and investigation. The Summit also provides a venue for networking, benchmarking and possible collaboration activities with the different heads of IAS/Os in the public sector especially on internal auditing practices.	Association of Government Internal Auditors, Inc.	June 22-23, 2023	16.00	Zoom	₱3,500.00
8	OLP-2023-06	Oriondo, Antonio Mari L.	12	IAUD	M	3rd Government Internal Auditors Summit	Theme: Capacitating IAs on Fraud Prevention and Detection Towards Better Governance  The virtual Summit aims to underscore the basics of fraud and the participants' role in preventing and detecting fraud, and the thin line between fraud audit and investigation. The Summit also provides a venue for networking, benchmarking and possible collaboration activities with the different heads of IAS/Os in the public sector especially on internal auditing practices.	Association of Government Internal Auditors, Inc.	June 22-23, 2023	16.00	Zoom	₱3,500.00

**GRAND TOTAL**      **₱33,850.00**



**ONLINE TRAINING PROGRAMS  
4th QUARTER, 2023**

No.	Code	Employee	Job Grade	Office	Sex	Training Program	Objectives/Description	Conducting Agency	Date	No. of Hours	Venue	Budget
1												
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No trainings were conducted in the fourth quarter of 2023.

**GRAND TOTAL      ₱0.00**

**OUTSIDE TRAINING PROGRAMS**  
**1st QUARTER, 2023**

No.	Code	Employee	Job/ Salary Grade	Office	Sex	Training Program	Objectives/Description	Conducting Agency	Date	No. of Hours	Venue	Budget
1	OTP-2023-01	Boado, Ervin Marcelo A.	22	PEPD	M	6th Technology Hands-On Training: Geographical Information System Certification	This hands-on certification training in Geographic Information Systems (GIS) will develop geographic awareness and geospatial technology skills, and expand career opportunities among participants. Primarily, participants will learn "How to work with vector and raster data (16 hours) Familiarization with QGIS".	eCMYK Enterprise	January 20-21, 2023	16.00	Villamar II Beach Resort, Barangay San Rafael IV Noveleta, Cavite	₱7,000.00
2	OTP-2023-01	Buenaventura, Rene Lenard M.	11	PEPD	M	6th Technology Hands-On Training: Geographical Information System Certification	This hands-on certification training in Geographic Information Systems (GIS) will develop geographic awareness and geospatial technology skills, and expand career opportunities among participants. Primarily, participants will learn "How to work with vector and raster data (16 hours) Familiarization with QGIS".	eCMYK Enterprise	January 20-21, 2023	16.00	Villamar II Beach Resort, Barangay San Rafael IV Noveleta, Cavite	₱7,000.00
3	OTP-2023-01	Castillano, Lovely M.	JO	PEPD	F	6th Technology Hands-On Training: Geographical Information System Certification	This hands-on certification training in Geographic Information Systems (GIS) will develop geographic awareness and geospatial technology skills, and expand career opportunities among participants. Primarily, participants will learn "How to work with vector and raster data (16 hours) Familiarization with QGIS".	eCMYK Enterprise	January 20-21, 2024	16.00	Villamar II Beach Resort, Barangay San Rafael IV Noveleta, Cavite	₱7,000.00
4	OTP-2023-01	Gobenciong, Rene B.	8	PEPD	M	6th Technology Hands-On Training: Geographical Information System Certification	This hands-on certification training in Geographic Information Systems (GIS) will develop geographic awareness and geospatial technology skills, and expand career opportunities among participants. Primarily, participants will learn "How to work with vector and raster data (16 hours) Familiarization with QGIS".	eCMYK Enterprise	January 20-21, 2025	16.00	Villamar II Beach Resort, Barangay San Rafael IV Noveleta, Cavite	₱7,000.00
5	OTP-2023-01	Medino, Junell Ian T.	JO	PEPD	M	6th Technology Hands-On Training: Geographical Information System Certification	This hands-on certification training in Geographic Information Systems (GIS) will develop geographic awareness and geospatial technology skills, and expand career opportunities among participants. Primarily, participants will learn "How to work with vector and raster data (16 hours) Familiarization with QGIS".	eCMYK Enterprise	January 20-21, 2026	16.00	Villamar II Beach Resort, Barangay San Rafael IV Noveleta, Cavite	₱7,000.00
6	OTP-2023-01	Polintan, Jorge Jr. B.	JO	PEPD	M	6th Technology Hands-On Training: Geographical Information System Certification	This hands-on certification training in Geographic Information Systems (GIS) will develop geographic awareness and geospatial technology skills, and expand career opportunities among participants. Primarily, participants will learn "How to work with vector and raster data (16 hours) Familiarization with QGIS".	eCMYK Enterprise	January 20-21, 2027	16.00	Villamar II Beach Resort, Barangay San Rafael IV Noveleta, Cavite	₱7,000.00
7	OTP-2023-01	Quiban, Joseph S.	JO	PEPD	M	6th Technology Hands-On Training: Geographical Information System Certification	This hands-on certification training in Geographic Information Systems (GIS) will develop geographic awareness and geospatial technology skills, and expand career opportunities among participants. Primarily, participants will learn "How to work with vector and raster data (16 hours) Familiarization with QGIS".	eCMYK Enterprise	January 20-21, 2028	16.00	Villamar II Beach Resort, Barangay San Rafael IV Noveleta, Cavite	₱7,000.00
8	OTP-2023-01	Quitaneq, Nikko S.	JO	PEPD	M	6th Technology Hands-On Training: Geographical Information System Certification	This hands-on certification training in Geographic Information Systems (GIS) will develop geographic awareness and geospatial technology skills, and expand career opportunities among participants. Primarily, participants will learn "How to work with vector and raster data (16 hours) Familiarization with QGIS".	eCMYK Enterprise	January 20-21, 2029	16.00	Villamar II Beach Resort, Barangay San Rafael IV Noveleta, Cavite	₱7,000.00
9	OTP-2023-02	Cano, Mary Ann C.	11	TEA	F	KAMAGFFI General Council Strategic Planning CY 2023	1. Revisit Clark Convention resolutions (April 21-23, 2023) and the National Council Strategic Planning in Florida's Mendez, Cavite (July 22-23, 2022) 2. Research on the impact of the implementation of Compensation and Position Classification System (CPCS) to the workers of the GOCCs and GFIS. 3. Come up with recommendations to CPCS 2.	Kapisanan ng mga Manggagawa sa GOCCs at GFIs	February 17-19, 2023	24.00	Mt. Data Hotel	₱5,000.00
10	OTP-2023-02	Medina, Nenita R.	12	TEA	F	KAMAGFFI General Council Strategic Planning CY 2023	1. Revisit Clark Convention resolutions (April 21-23, 2023) and the National Council Strategic Planning in Florida's Mendez, Cavite (July 22-23, 2022) 2. Research on the impact of the implementation of Compensation and Position Classification System (CPCS) to the workers of the GOCCs and GFIS. 3. Come up with recommendations to CPCS 2.	Kapisanan ng mga Manggagawa sa GOCCs at GFIs	February 17-19, 2023	24.00	Mt. Data Hotel	₱5,000.00

No.	Code	Employee	Job/ Salary Grade	Office	Sex	Training Program	Objectives/Description	Conducting Agency	Date	No. of Hours	Venue	Budget
11	OTP-2023-02	Sadsad, Ludivina R.	9	TEA	F	KAMAGFFI General Council Strategic Planning CY 2023	1. Revisit Clark Convention resolutions (April 21-23, 2023) and the National Council Strategic Planning in Florida's Mendez, Cavite (July 22-23, 2022) 2. Research on the impact of the implementation of Compensation and Position Classification System (CPCS) to the workers of the GOCCs and GFIS. 3. Come up with recommendations to CPCS 2.	Kapisanan ng mga Manggagawa sa GOCCs at GFIS	February 17-19, 2023	24.00	Mt. Data Hotel	₱5,000.00
12	OTP-2023-03	Baluyot, Arianne O.	10	TAMD	F	GEDSI SUMMIT 2023	The GEDSI Summit 2023 aims to support the GAD perspective of the CSC vision to become the leading gender responsive HR/OD institution by enabling agencies to integrate and advocate gender equality and social inclusion principles and perspectives in all their policies, programs and systems. This event will gather government employees and interested participants from the private sector nationwide. It is an opportunity to encourage every civil servant to become a GEDSI advocate, expand our sphere of influence and inspire more people to embrace social inclusion and promote equal opportunities regardless of gender orientation, physical attributes and/or ethnicity, among others, to create ripples of change especially in the workplace.	Civil Service Commission – CAR	February 28 – March 01, 2023	16.00	Baguio Country Club	₱6,000.00
13	OTP-2023-03	Elemos, Frances Desiree V.	10	COPD	F	GEDSI SUMMIT 2023	The GEDSI Summit 2023 aims to support the GAD perspective of the CSC vision to become the leading gender responsive HR/OD institution by enabling agencies to integrate and advocate gender equality and social inclusion principles and perspectives in all their policies, programs and systems. This event will gather government employees and interested participants from the private sector nationwide. It is an opportunity to encourage every civil servant to become a GEDSI advocate, expand our sphere of influence and inspire more people to embrace social inclusion and promote equal opportunities regardless of gender orientation, physical attributes and/or ethnicity, among others, to create ripples of change especially in the workplace.	Civil Service Commission – CAR	February 28 – March 01, 2023	16.00	Baguio Country Club	₱6,000.00
14	OTP-2023-03	Godoy, Nicetas M.	11	PEPD	F	GEDSI SUMMIT 2023	The GEDSI Summit 2023 aims to support the GAD perspective of the CSC vision to become the leading gender responsive HR/OD institution by enabling agencies to integrate and advocate gender equality and social inclusion principles and perspectives in all their policies, programs and systems. This event will gather government employees and interested participants from the private sector nationwide. It is an opportunity to encourage every civil servant to become a GEDSI advocate, expand our sphere of influence and inspire more people to embrace social inclusion and promote equal opportunities regardless of gender orientation, physical attributes and/or ethnicity, among others, to create ripples of change especially in the workplace.	Civil Service Commission – CAR	February 28 – March 01, 2023	16.00	Baguio Country Club	₱6,000.00
15	OTP-2023-03	Murillo, Sherry Ann M.	10	TAMD	F	GEDSI SUMMIT 2023	The GEDSI Summit 2023 aims to support the GAD perspective of the CSC vision to become the leading gender responsive HR/OD institution by enabling agencies to integrate and advocate gender equality and social inclusion principles and perspectives in all their policies, programs and systems. This event will gather government employees and interested participants from the private sector nationwide. It is an opportunity to encourage every civil servant to become a GEDSI advocate, expand our sphere of influence and inspire more people to embrace social inclusion and promote equal opportunities regardless of gender orientation, physical attributes and/or ethnicity, among others, to create ripples of change especially in the workplace.	Civil Service Commission – CAR	February 28 – March 01, 2023	16.00	Baguio Country Club	₱6,000.00

**GRAND TOTAL**      **₱95,000.00**