



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

REQUEST FOR QUOTATION

The Tourism Infrastructure and Enterprise Zone Authority (TIEZA) through its Bids and Awards Committee shall undertake a Small Value Procurement for the **SUPPLY AND DELIVERY OF 3,000 PCS LANYARD WITH RETRACTABLE BADGE REEL FOR THE USE OF TIEZA EMPLOYEES AS PER PR NO. 23-11-0608 AND 1,500 PCS GAD IEC ADVOCACY BALLPEN AND OTHER LINE ITEM TO BE USED AS CAMPAIGN MATERIALS DURING THE ANNUAL OBSERVANCE OF THE 18-DAY CAMPAIGN TO END VAWC AS PER PR NO. 23-11-0627**, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : **SUPPLY AND DELIVERY OF 3,000 PCS LANYARD WITH RETRACTABLE BADGE REEL FOR THE USE OF TIEZA EMPLOYEES AS PER PR NO. 23-11-0608 AND 1,500 PCS GAD IEC ADVOCACY BALLPEN AND OTHER LINE ITEM TO BE USED AS CAMPAIGN MATERIALS DURING THE ANNUAL OBSERVANCE OF THE 18-DAY CAMPAIGN TO END VAWC AS PER PR NO. 23-11-0627**

Approved Budget for the Contract : Five Hundred Seventy Thousand Pesos Only (Php 570,000.00)

Description : **3,000 pcs Lanyard with Retractable Badge Reel**

Specs:

Material: Polyester (Soft)(Cotton)

Size: Length - 32" (Round)

Width - 75"

Telescopic Reel Size: 14.8" (Long)

Hook Type: Ceramic/Metallic/D-Shape

Print: Front: Full Color Design

Back: Black / Dark Blue

Badge Logo: Bagong Pilipinas

Lanyard: TIEZA Logo / Love the Philippines

1,500 pcs GAD IC Advocacy Ballpen

Pen Color: Black

Design: (See attached layout for reference)

1,500 pcs GAD IC Advocacy Notebook

Size: Height - 7 inches, Width - 5 inches

Front and back cover: Fold cote 70/full color Matte laminated;

Spiral

Spot laminated white text of the front and back cover:

*Front: Logo and graphics print (TIEZA and OCW)

*Back: Logos (TIEZA, Bagong Pilipinas, Love the Philippines and PCW); TIEZA name and contact details

*Paper: Book 80 /25 Leaves / 50 pages / 80 gsm

Customized watermark design filler



Delivery Location : Tower 1, Double Dragon Plaza, Pasay City

Delivery Schedule : 15 Calendar days upon receipt of the Notice to Proceed

Interested suppliers are required to submit the following:

1. Valid and current **Mayor's Permit**;
2. **Income/Business Tax Return**(*required for projects with ABC above Php500, 000.00*),
3. **PhilGEPS Registration Number**
4. **Omnibus Sworn Statement** (*see attached format*) duly notarized with attached **Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable** authorizing the representative (*If a partnership, corporation, cooperative, or joint venture*)
5. **Price Quotation Form** (**BIDDERS ARE REQUIRED TO USE THE ATTACHED**) upon submission of proposal. The authorized representative as identified in the Omnibus Sworn Statement shall be the signatory in the proposal/price quotation form.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above.

Any interlineations, erasures or overwriting shall be valid only if signed or initialed by the bidder or his/her duly authorized representative/s.

Sealed Quotation/s attached with the required supporting documents shall be submitted face-to-face to the BAC Secretariat, Tourism Infrastructure and Enterprise Zone Authority (TIEZA) 7th Floor, Tower 1, Double Dragon Meridian Tower, Diosdado Macapagal Ave. cor. EDSA Extension, Pasay City on or before **04 December 2023 at 1:00 PM.**

For inquiries, you may contact **BAC Secretariat at 8249-5986 Local 713/714** every Monday to Thursday 8:00 am to 5:00 pm.


ATTY. NIÑO RUPERTO F. AQUINO
Chairperson
Bids and Awards Committee