NOTICE OF HIRING
(PURSUANT TO PUBLICATION DATED OCTOBER 9, 2023)

Vacant Position   Management Info/Systems Development Chief A

Job Grade/Salary Grade   JG-12/SG-22

Plantilla Item No.   TIEZA-MISD-029

QUALIFICATION STANDARDS	POSITION REQUIREMENTS	POSITION PREFERENCES
Education	Bachelor's Degree relevant to the job	Bachelor of Science in Computer Science or Bachelor of Science in Information Technology major in Computer Science
Experience	4 years of relevant experience	• Handling SQL server and active directory • System Development Life Cycle (SDLC) • User experience and interface • Coding languages including HTML and CSS • Front-end web programming languages and skills such as JavaScript, Ajax and web animation techniques • Back-end web programming languages such as C#.net, vb.net, Java, PHP and Ruby • Back-end Databases such as MySQL and MS SQL Server • Design software like Photoshop and Illustrator • Knowledge and experience in configuration and administration of MS Windows Server 2012 and up
Training	24 hours of relevant training	Relational Database and structure/ Systems Analysis and Design/Project Management
Eligibility	Career Service (Professional) / Second Level Eligibility	CSC Professional Examination / EDP Specialist Examination (DICT)

Interested candidates may refer to the Publication on the TIEZA Website dated October 9, 2023 for a complete list of requirements and instructions on submitting an application.

Furthermore, qualified applicants who pass the pre-employment exam will be subjected to an actual programming exam.

ROSANNA M. OLGADO
Manager
Administrative Services Department

6th & 7th Floors, Tower 1, Double Dragon Plaza, Double Dragon Meridian Park
Macapagal Avenue corner EDSA Extension Bay Area, Pasay City 1302, Philippines
(+632) 8249-5900 to 79   www.tieza.gov.ph

BAGONG PILIPINAS

LOVE THE PHILIPPINES

Republic of the Philippines
TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY in the CSC website:

ROSANNA M. OLGADO
HRMO

Date: 9-Oct-23

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Management Info/Systems Development Chief A	TIEZA-MISD-029	JG-12/SG-22	₱83,782.00	Bachelor's Degree relevant to the job	24 hours of relevant training	4 years of relevant experience	Career Service (Professional) / Second Level Eligibility	-Computer Proficiency -Information Technology Policy and Planning -Information Technology Support and Services -Systems Administration and Data Management -Technical Writing	Management Information Systems Department

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **October 19, 2023**, with the subject: **Position Title_Item No._Full Name:**

Basic Requirements:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture and Work Experience Sheet (CS Form No. 212, Revised 2017) which can be downloaded at the CSC/TIEZA website;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Photocopy of Diploma

Additional requirements for external applicants and internal job order applicants:

* Certificate of Training Programs;and
* Certificate of Employment and Service Record (if applicable)

Original copy must be AVAILABLE upon request

Image files must be converted into PDF format. You may convert and merge your files through **ilovepdf.com

Important Notices:

1. In case of non-acknowledgement in the receipt of documents submitted within three (3) days, applicants are advised to follow-up again through e-mail.
2. Applicants may be advised of the examination and interview schedule at least 1-3 days in advance.
3. All information submitted by applicants shall be subject to verification and/or background check.
4. Please note that applications with incomplete supporting documents will not be processed and only shortlisted applicants will be notified.
5. TIEZA adheres to confidentiality and respect of Gender Equality, Disability and Social Inclusion (GEDSI) Principle which includes policy of no discrimination based on age, gender identity, civil status, disabilities, religion, indigenous group membership or other similar factors in the implementation of its Human Resource Merit, Selection and Promotion Plan. TIEZA highly encourages all interested and qualified applicants including persons with disability (PWD), and members of the indigenous communities, irrespective of sexual orientation and gender identities to apply.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ROSANNA M. OLGADO
Manager
Administrative Services Department
6th Floor, Tower 1, Double Dragon
Plaza, Diosdado Macapagal Ave. cor.
EDSA Extension, Bay Area
recruitment@tieza.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.