



Republic of the Philippines  
**Tourism Infrastructure & Enterprise Zone Authority**

**NOTICE OF HIRING**  
**(Job Order)**

**One (1) Draftsperson**

Qualifications

Education : BS Architecture  
Experience : 1 year of relevant  
Eligibility : None Required

Functions

1. Conducts technical inspection and coordination of proposed and ongoing TIEZA infrastructure projects.
2. Prepares architectural and engineering plans (structural, electrical, plumbing and mechanical)
3. Evaluates and reviews plans submitted by proponents and prepares evaluation with recommendations.
4. Prepares 3D perspectives and conceptual plans for Board presentation.
5. Performs related tasks that will be assigned from time to time.

Interested applicants may submit their respective application letter with duly accomplished Personal Data Sheet or comprehensive resume, portfolio, photocopy of academic Transcript of Records, a photocopy of PRC ID (if applicable), photocopies of certificate of employment and seminars attended, on or before **10 August 2023**, addressed to:

  
**ROSANNA M. OLGADO**

Manager, Administrative Services  
Department 6th Floor, Tower 1, Double  
Dragon Plaza, Diosdado Macapagal Ave. cor.  
EDSA Extension, Bay Area  
[recruitment@tieza.gov.ph](mailto:recruitment@tieza.gov.ph)

