



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

18 May 2023

FELINO A. PALAFOX, JR.

Authorized Representative

PALAFOX ASSOCIATES

5/F PCCI Corporate Center, 118 L.P.

Leviste St., Salcedo Village, Makati City 1227

Contact no. 0917-895-0784

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Section I. Notice of Eligibility and Short Listing

Dear **Mr. Palafox**:

1. The **Tourism Infrastructure and Enterprise Zone Authority (TIEZA)** has an approved budget for the contract in the amount of **Seven Million Pesos Only (Php 7,000,000.00)** for the project **PROCUREMENT OF CONSULTING SERVICES FOR THE FORMULATION OF CONCEPTUAL ARCHITECTURAL DESIGN OF SABANG BOARDWALK AND MOUNTAIN RESORT IN ILOCOS SUR.** for which the Bidding Documents is issued.
2. The TIEZA now invites bids to provide the above mentioned consultancy services. More details on the services are provided in the Terms of Reference (TOR) for the project.
3. The Consultant shall be selected and employed in accordance with Quality Cost Based Evaluation (QCBE) procedure as described in the Bidding Documents.
4. This notice has been addressed to the short listed consultants:
 - **PALAFOX ASSOCIATES**
5. It is not permissible for you to transfer this invitation to any other consultant.
6. The Bidding Documents shall be forwarded online by the BAC Secretariat.
7. The Tourism Infrastructure and Enterprise Zone Authority will hold an online Pre-Bid Conference on **May 31, 2023 @ 10:00 A.M. via video conferencing through Microsoft Teams.**
8. Bids (Technical and Financial) in hard copies (one original and two duplicates, sealed in their respective envelopes) enclosed in one outer envelope must be submitted face to face and duly received by the BAC Secretariat at the address below on or before **June 14, 2023 @ 9:30 A.M.** which shall be followed by the Opening of Technical Proposal **@ 10:00 A.M. Proper tabbing of every requirement is encouraged.**



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Bidder shall submit its bid in one (1) outer envelope containing three (3) envelopes (Original bid, Copy 1, and Copy 2). Each of the three (3) envelopes shall contain two envelopes corresponding to Technical and Financial Proposal. Failure to comply with this requirement shall render the bidder disqualified from the bidding.

9. In line with the government's directive to ensure safety and to prevent the spread of COVID-19 all bidders are required to adopt and comply with the following safety protocols during the submission and opening of bids:
- a. Each bidder shall authorize and send only one (1) representative who shall be allowed entry to TIEZA premises and to make official transactions with the authority.
 - b. Presentation of covid-19 vaccine, booster card, and Antigen test with negative results issued by a DOH accredited clinic obtained within 24 hours.
 - c. Must pass the physical screening thru visual inspection or with equipment and should not show any signs or symptoms of COVID related disease such as coughing or sneezing.
 - d. Must indicate a body temperature of 36.6 degree Celsius or lower.
 - e. Must wear proper facemask all the time.
 - f. Must practice social distancing.
 - g. Must avoid physical contact such as handshakes, touching, etc.
 - h. Must avoid unnecessary talking.
 - i. Must bring own pen.

Truly,


ATTY. NIÑO RUPERTO F. AQUINO
Chairperson
Bids and Awards Committee