



Republic of the Philippines  
**Tourism Infrastructure & Enterprise Zone Authority**

**REQUEST FOR PROPOSAL NO. 23-03-0001**

**UPGRADING OF FEEDER LINES FOR PUMP STATION #1 & CONSTRUCTION OF  
GEN SET HOUSING FOR PS1 & PS3, BORACAY ISLAND, MALAY, AKLAN**

**(Negotiated Procurement-Two Failed Biddings)**

In view of two (2) failed biddings and as provided under Section 53.1 of the 2016 Revised IRR of RA 9184, the Bids and Awards Committee (BAC) invites interested bidders to participate in Negotiated Procurement for the **UPGRADING OF FEEDER LINES FOR PUMP STATION #1 & CONSTRUCTION OF GEN SET HOUSING FOR PS1 & PS3, BORACAY ISLAND, MALAY, AKLAN**, with an Approved Budget for the Contract (ABC) amounting to **One Million One Hundred Thirty Five Thousand Seven Hundred Sixty Six Pesos and Seventy Six Centavos Only (P 1,135,766.76)**. The TIEZA-BAC will hold a Negotiation Conference on **March 08, 2023 at 10:00 a.m.** thru video conferencing or webcasting *via Microsoft Teams* which shall be opened to all interested bidders.

Bidders shall submit their password protected proposals on or before **1:00 PM of March 13, 2023** together with the *following requirements*;

**I. TECHNICAL COMPONENT  
ENVELOPE Class "A" Documents**

**A. Legal Documents**

- Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); and
- Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document; and
- Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; and
- Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

**B. Technical Documents**

- Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
- Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid attached with certificate of final acceptance or CPES final rating sheet, except under conditions provided under the rules; and
- Philippine Contractors Accreditation Board (PCAB) License; or Special PCAB License in case of Joint Ventures; and registration for the type and cost of the contract to be bid; and
- Project Requirements, which shall include the following:
  - a. Organizational chart for the contract to be bid;

- b. List of contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
  - c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; and
  - d. Statement of Exclusivity (the bidder must certify that the foregoing personnel shall perform work and equipment shall be used exclusively for the project until completion of the project. Please see the attached Form for the purpose.)
  - e. Certificate of Site Inspection or Affidavit of Site Inspection
- Original duly signed Omnibus Sworn Statement (OSS); 38 and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. Financial Documents
  - The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; and
  - The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

#### **Class "B" Documents**

- If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence; or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

## **II. FINANCIAL COMPONENT ENVELOPE**

- Original of duly signed and accomplished Financial Bid Form; and Other documentary requirements under RA No. 9184
- Original of duly signed Bid Prices in the Bill of Quantities; and
- Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; and
- Cash Flow by Quarter.

*In line with the government's directive to ensure safety and to prevent the spread of COVID-19, please be informed that the bidding activities for this project shall be done online/electronically.*

1. Interested suppliers are required to attend a negotiation conference on **March 08, 2023 at 10:00 a.m.** thru video conferencing via Microsoft Teams.
2. Password protected Bids must be duly received by the BAC Secretariat through soft copy *sent* online or electronic submission as indicated below, on or before **1:00 PM of March 13, 2023**. Late bids shall not be accepted.

3. Bidders shall submit their archived/compressed documents **in a folder and password- protected** online bid proposals (Financial and Technical folders) in **TWO(2) separate emails** reflecting the name of the project:

Please indicate the following in the email subject:

- Name of the Project/TECHNICAL PROPOSAL
- Name of the Project/FINANCIAL PROPOSAL

on or before **1:00 PM of March 13, 2023** to the TIEZA BAC Secretariat through a soft copy sent via e-mail to [tiezabac.online@gmail.com](mailto:tiezabac.online@gmail.com), provided that it complies with the following conditions:

- i. It should be in a clear .PDF/.IMG/.JPG/.TIFF/.GIF/.PNG format.
- ii. It is arranged accordingly based on the Eligibility Checklist using standard filename.
- iii. The documents should be sent as raw file. Submission of documents through Google Drive or similar application is not allowed.

4. Bidders shall send another email to the BAC Secretariat at [tiezabac.online@gmail.com](mailto:tiezabac.online@gmail.com), indicating the **password** of the previously sent electronic files after **1:00 PM until 2:00 PM of March 13, 2023**. Please indicate the following in the email subject:


- Name of the Project/"**Password**"

Same time submission of password protected proposal/quotation and password shall not be considered.

*The prospective bidder needs to ensure that ALL files submitted online can be easily accessed and read, otherwise, it will be considered as "failed" for failure to include any requirement or are incomplete or patently insufficient.*

*Further, within five (5) days after being declared as highest rated/lowest calculated, the bidder shall submit two (2) hardcopies of the documents submitted online. The hardcopies will be used for evaluation by the Technical Working Group (TWG) to determine authenticity and consistency with the previously submitted softcopy. Please note that the content of the hardcopy and the softcopy (submitted online) should be **EXACTLY** the same. A Certification on this shall be filled out and submitted by the prospective bidder. This will be required during the submission of the Hardcopy of your Bid proposal. Failure to submit the required Certification and/or any discrepancy found between the softcopy and hardcopy shall be a ground for disqualification.*

*Please be guided accordingly.*

  
**ATTY. NIÑO RUPERTO F. AQUINO**  
Chairperson  
Bids and Awards Committee