



Republic of the Philippines

Tourism Infrastructure & Enterprise Zone Authority

Invitation to Bid

TOURIST REST AREA, BAGUIO CITY

Project Identification/ Invitation to Bid Number 23-03-0002

1. The *Tourism Infrastructure and Enterprise Zone Authority*, through the *Corporate Operating Budget 2023* intends to apply the sum of **SIX MILLION NINE HUNDRED NINETY NINE THOUSAND EIGHTY SIX PESOS AND FIFTY SEVEN CENTAVOS ONLY (P 6,999,086.57)** being the Approved Budget for the Contract (ABC) to payments under the contract for **TOURIST REST AREA, BAGUIO CITY**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Tourism Infrastructure and Enterprise Zone Authority* now invites bids for the above Procurement Project. Completion of the Works is required within **Ninety (90) Calendar Days**. Bidders should have completed within five (5) years period from the date of submission and receipt of bids a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from *Tourism Infrastructure and Enterprise Zone Authority* and inspect the Bidding Documents at the TIEZA website.
5. In line with the government’s directive to ensure safety and prevent the spread of COVID-19, please be guided that the purchase of bidding documents shall be done online.

The Authority to Accept Payment (ATAP) is available at the TIEZA website. Interested bidders can download the ATAP, completely fill out the form and send the scanned copy to the BAC Secretariat’s email. An instruction to settle thru bank deposit will be given thereafter.

Please note that payment for the bid documents is non-refundable in the amount of **Seven Thousand Pesos Only (PhP 7,000.00)**. Once paid, the complete set of Bidding Documents will be provided to the prospective bidders thru email.

Please note further that the bidding documents are available for purchase on **March 16, 2023 – April 10, 2023** from 8:00 A.M. to 5:00 A.M., except Fridays, Saturdays, Sundays and Holidays and on **April 11, 2023** from 8:00 A.M. to 9:00 A.M. Bidders who will buy the bidding documents shall deposit the amount in either one of the following TIEZA bank accounts:

Account Name: TIEZA

- a) Development Bank of the Philippines (DBP) Account #: 0405-018676-030 (Makati Branch)
- b) Land Bank of the Philippines (LBP) Account #: 1782-1046-47 (Pasong Tamo Branch)

The deposit slip shall be kept, and a scanned copy shall be sent to tieza.bacsecretariat@gmail.com. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids. **Bidders must submit to the BAC Secretariat a copy of the official receipt as proof of the purchase of bidding documents on or before 5:00 P.M. on the day of the bidding.**

6. The Tourism Infrastructure and Enterprise Zone Authority will hold an online Pre-Bidding Conference via Microsoft Teams on **March 27, 2023 @10:00 A.M.** to be facilitated by the BAC Secretariat.

7. Bids (Technical and Financial) in hard copies (one original and two duplicates, sealed in their respective envelopes) enclosed in one outer envelope must be submitted face to face and duly received by the BAC Secretariat at the address below on or before **April 11, 2023 @ 9: 30 A.M. Proper tabbing of every requirement is encouraged.**

Bidder shall submit its bid in one (1) outer envelope containing three (3) envelopes (Original bid, Copy 1, and Copy 2). Each of the three (3) envelopes shall contain two envelopes corresponding to Technical and Financial Proposal. Failure to comply with this requirement shall render the bidder disqualified from the bidding.

8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.
9. Bid opening shall be done face to face on **April 11, 2023 @10: 00 A.M.** at the TEZ Conference Room on the 7th Floor, Tower 1 Double Dragon Plaza Double Dragon Meridian Park Macapagal Avenue corner EDSA Extension Bay Area Pasay City. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity. Late bids shall not be accepted.
10. In line with the government's directive to ensure safety and to prevent the spread of COVID-19 all bidders are required to adopt and comply with the following safety protocols during the submission and opening of bids:
 - a. Each bidder shall authorize and send only one (1) representative who will be allowed entry to TIEZA premises and to make official transactions with the authority.
 - b. Presentation of covid-19 vaccine, booster card, and Antigen test with negative results issued by a DOH accredited clinic obtained within 24 hours.
 - c. Must pass the physical screening thru visual inspection or with equipment and should not show any signs or symptoms of covid related disease such as coughing or sneezing.
 - d. Must indicate a body temperature of 36.6 degree Celsius or lower.
 - e. Must wear proper facemask all the time.
 - f. Must practice social distancing.
 - g. Must avoid physical contact such as handshakes, touching, etc.
 - h. Must avoid unnecessary talking.
 - i. Must bring own pen.

11. The *Tourism Infrastructure and Enterprise Zone Authority* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:
BAC Secretariat
7th Floor, Tower 1 Double Dragon Plaza Double Dragon Meridian Park Macapagal Avenue corner EDSA Extension Bay Area Pasay City
(+632) 249-5986 loc. 713 or 714
[**bacsecretariat@tieza.gov.ph**](mailto:bacsecretariat@tieza.gov.ph)
<http://www.tieza.gov.ph>
13. You may visit the following websites:
For downloading of Bidding Documents:
<https://notices.philgeps.gov.ph/stieza.gov.ph>
For inquiries/concerns: bacsecretariat@tieza.gov.ph
For purchase of bidding documents: tieza.bacsecretariat@gmail.com

16 March 2023



ATTY. NIÑO RUPERTO F. AQUINO
Chairperson, Bids and Awards Committee