



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

REQUEST FOR QUOTATION

The Tourism Infrastructure and Enterprise Zone Authority (TIEZA) through its Bids and Awards Committee shall undertake a Small Value Procurement for the **SUPPLY AND DELIVERY OF 2022 18-DAY CAMPAIGN ADVOCACY IEC MATERIALS AS PER PR NO. 22-11-0647**, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : **SUPPLY AND DELIVERY OF 2022 18-DAY CAMPAIGN ADVOCACY IEC MATERIALS AS PER PR NO. 22-11-0647**

Approved Budget : Six Hundred Ninety Seven Thousand Five Hundred Pesos
for the Contract (Php 697,500.00)

Description : **1,100 pcs ADVOCACY TOTE BAG**
Color: Off white/Sunkist orange
Texture type/material: Canvass with zipper
Printing method: Silkscreen
Handle: 22" (cotton)
Print design: Front and back full color
Print design: Print size must be visually clear and readable
200 pcs ADVOCACY UMBRELLA
Color: Orange and white
Material: Nylon
Post: Metal
Ribs: Metal
Handle: J handle plastic dotted with button snap
Print type: Sublimation
Print design: Front and back full color
Print design: Print size must be visually clear and readable

200 pcs ADVOCACY CAP (ADJUSTABLE)

Color: Black
Texture type: Cotton
Print design: Embroidery
Font style: Gotham bold
Font color: Orange
Print design: Front and side full color
Print design: Print size must be visually clear and readable

**1,100 pcs ADVOCACY LANYARD WITH WHISTLE AND FLASHLIGHT
Lanyard**

Color: Orange
Material: Polyester
Size: 47.5cm (including the plastic buckle)
Accessories: Metal lobster claw and plastic buckle
Print size: 2 cm x 75 cm + 4cm for allowances
Print color: Full color
Print type: Dye sublimation
Whistle and Flashlight
Material: Plastic ABS
LED light: White
Gear position: 1 mode
Power: 2 pcs CR1220 button battery (built-in)

Voltage: 6V
Print size: 18-day logo must be center
Logo print type: Laser transfer
Print color: Full color
Print design: Print size must be visually clear and readable

Note: Supplier must present actual sample before issuance of NOA

Delivery Location : 6th & 7th Floors, Tower 1, Double Dragon Plaza, Pasay City

Delivery Schedule : 15 Calendar days upon receipt of the Notice to Proceed

In line with the government's directive to ensure safety and prevent the spread of COVID-19, please be guided that the submission of the following documents shall be online. Interested suppliers are required to submit electronic copy of the following:

1. Valid and current **Mayor's Permit** or Proof of Application in case expired;
2. **Income/Business Tax Return**(required for projects with ABC above Php500, 000.00),
3. **PhilGEPS Registration Number**
4. **Omnibus Sworn Statement** (see attached format) duly notarized with attached **Secretary's Certificate** authorizing the representative (If a partnership, corporation, cooperative, or joint venture)
5. **Price Quotation Form** (***BIDDERS ARE REQUIRED TO USE THE ATTACHED***) upon submission of proposal. The authorized representative as identified in the Omnibus Sworn Statement shall be the signatory in the proposal/price quotation form.

A password protected electronic copy of the quotation and above requirements (in pdf/img/jpg format) shall be sent to the BAC Secretariat at tiezabac.online@gmail.com **on or before 1:00 PM of November 18, 2022**. Please indicate in the email subject the Name of the Project. **Deadline of submission is 1:00 PM of November 18, 2022**.

A system-generated acknowledgement reply shall be sent to the supplier's email indicating the actual date and time of receipt of the submission.

Suppliers shall then send another email to the BAC Secretariat at tiezabac.online@gmail.com, indicating the password of the previously sent electronic files **after 1:00 pm up to 2:00 pm of November 18, 2022**.

Same time submission of password-protected quotation and password shall not be considered.

Please indicate the following in the email subject:

- PR No./Name of the Project/Password

Prior to the deadline of submission of quotations, a submitted quotation may be modified, revised, or replaced by the interested suppliers. They may send the modified or revised version of their electronic quotations and required documents to tiezabac.online@gmail.com prior to the scheduled bid opening.

For modified/revised submissions, please indicate the following in the email subject:

- PR No./Name of the Project/Modified Submission

No modification or alteration of quotation shall be allowed after the abovementioned closing time and date.

Please note that quotations submitted beyond the deadline (late submission) shall not be opened and deemed disqualified.

Non submission of any of the required documents shall be a ground for disqualification.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above.

In case there is none or the required number of quotations are not received, the deadline for submission may be extended three (3) times in accordance with Annex H of the 2016 Revised IRR of R.A. 9184.

For inquiries, you may contact **BAC Secretariat at 8249-5986 Local 713/714** every Monday to Thursday 8:00 am to 5:00 pm.


ATTY. NIÑO RUPERTO F. AQUINO
Chairperson
Bids and Awards Committee