



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

REQUEST FOR QUOTATION

The Tourism Infrastructure and Enterprise Zone Authority (TIEZA) through its Bids and Awards Committee undertake a Small Value Procurement for the **SUPPLY AND DELIVERY OF KATSA SHOULDER BAG AND OTHER LINE ITEMS FOR THE USE OF UPCOMING TOURISM INVESTMENT ACTIVITIES FOR 3RD QUARTER OF 2022 AS PER PR NO. 22-07-0377**, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project : **SUPPLY AND DELIVERY OF KATSA SHOULDER BAG AND OTHER LINE ITEMS FOR THE USE OF UPCOMING TOURISM INVESTMENT ACTIVITIES FOR 3RD QUARTER OF 2022 AS PER PR NO. 22-07-0377**
- Approved Budget for the Contract : Nine Hundred Eighty Two Thousand Five Hundred Pesos (Php 982,500.00)
- Description : 375 pcs Katsa Shoulder Bag
Cotton Strap in Red, Blue & Yellow
Metal Accessories
Specs:
Size: 17 x 15 x 4 (HxWxD)
With 2.5 x 2.5 debossed logo (see Annex B)
With bag case with 1 logo print
With zipper
Red - 125
Blue - 125
Yellow - 125
- 840 pcs White Katsa Bag
Cotton Strap
Specs:
Size:
16 x 14 (HxW)
With 2.5 x 2.5 debossed logo (see Annex B)
Front: DTF Printing (Image)
Back: Color print (corresponding text on how to get there, tourism investment, QR code)
(Images for front and text for back to be provided by TIEZA (see Annex A))
200 pcs for Mt. Data Hotel, Mt. Province
160 pcs for Laoag, Ilocos Norte
160 pcs for Kang-irag, Cebu
160 pcs for Argao, Cebu
160 pcs for Moalboal, Cebu
- 600 pcs Canvass Bag Reversible in Red, Blue & Yellow
With cotton strap
Magnetic Closure Pocket
Specs:
Size: 15 x 12 x 4 (HxWxD)
With Ifugao cloth accent on one side
With pockets
Leatherette debossed bag tag with TIEZA logo
Red - 200

Blue – 200
Yellow – 200

1. Prototype for each category to be submitted the next day, not later than 4 pm, after Notice of Compliance of requirements from TIEZA (3 sample items)
2. Bidding for one (1) lot
3. Images and text to be rendered provided by TIEZA
4. Delivery: 3 weeks from receipt of Job Order/Purchase Order

Delivery Location : Tower 1, Double Dragon Plaza, Pasay City

Delivery Schedule : 3 weeks upon receipt of the Notice to Proceed

In line with the government's directive to ensure safety and prevent the spread of COVID-19, please be guided that the submission of the following documents shall be online.

Interested suppliers are required to submit electronic copy of the following:

1. Valid and current **Mayor's Permit** or Proof of Application in case expired;
2. **Income/Business Tax Return**(required for projects with ABC above Php500, 000.00),
3. **PhilGEPS Registration Number**
4. **Omnibus Sworn Statement** (see attached format) duly notarized with attached **Secretary's Certificate** authorizing the representative (If a partnership, corporation, cooperative, or joint venture) in case unnotarized the bidders are required to provide the Notarized Omnibus Sworn Statement upon receipt of the Notice of Award and
5. **Price Quotation Form** (***BIDDERS ARE REQUIRED TO USE THE ATTACHED***) upon submission of proposal. The authorized representative as identified in the Omnibus Sworn Statement shall be the signatory in the proposal/price quotation form.

A password protected electronic copy of the quotation and above requirements (in pdf/img/jpg format) shall be sent to the BAC Secretariat at tiezabac.online@gmail.com **on or before 1:00 PM of July 25, 2022.** **Please indicate in the email subject the Name of the Project. Deadline of submission is 1:00 PM of July 25, 2022.**

A system-generated acknowledgement reply shall be sent to the supplier's email indicating the actual date and time of receipt of the submission.

Suppliers shall then send another email to the BAC Secretariat at tiezabac.online@gmail.com, indicating the password of the previously sent electronic files **after 1:00 pm up to 2:00 pm of July 25, 2022.**

Same time submission of password-protected quotation and password shall not be considered.

Please indicate the following in the email subject:

- PR No./Name of the Project/"Password"

Prior to the deadline of submission of quotations, a submitted quotation may be modified, revised, or replaced by the interested suppliers. They may send the modified or revised version of their electronic quotations and required documents to tiezabac.online@gmail.com prior to the scheduled bid opening.

Please indicate the following in the email subject:

- PR No./Name of the Project/"Modified Submission"

No modification or alteration of quotation shall be allowed after the abovementioned closing time and date.

Please note that quotations submitted beyond the deadline (late submission) shall not be opened and deemed disqualified.

Non submission of any of the required documents shall be a ground for disqualification.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above.

In case there is none or the required number of quotations are not received, the deadline for submission shall be extended three (3) times in accordance with Annex H of the 2016 Revised IRR of R.A. 9184.

For inquiries, you may contact **BAC Secretariat at 8249-5986 Local 713/714** every Monday to Thursday 8:00 am to 5:00 pm.


ATTY. NIÑO RUPERTO F. AQUINO
Chairperson
Bids and Awards Committee