



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

REQUEST FOR PROPOSAL NO. 21-11-0005

**SUPPLY AND DELIVERY OF ONE (1) UNIT UTILITY VEHICLE
FOR THE USE OF MT DATA LODGE**

In view of two (2) failed biddings and as provided under Section 53.1 of the 2016 Revised IRR of RA 9184, the Bids and Awards Committee (BAC) invites interested bidders to participate in the Negotiated Procurement for the **SUPPLY AND DELIVERY OF ONE (1) UNIT UTILITY VEHICLE FOR THE USE OF MT DATA LODGE**, with an Approved Budget for the Contract (ABC) amounting to **One Million One Hundred Thousand Pesos only (P1,100,000.00)**.

The TIEZA-BAC will hold a Negotiated Conference on **November 11, 2021 at 10:00 a.m.** thru video conferencing or webcasting *via Microsoft Teams* which shall be open to all interested bidders.

Bidders shall submit their password protected proposal/quotations on or before **1:00 PM of November 15, 2021**, together with the *following requirements*;

TECHNICAL COMPONENT ENVELOPE:

1. **SEC/DTI/CDA Certificate of Registration**;
2. **Current and valid Mayor's Permit** issued by the City/Municipality where your participial place of business is situated;
3. **PhilGeps Certificate of Registration**;
4. **Tax Clearance** (per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR);
5. **Latest Annual Income Tax Return and Audited Financial Statement** stamped "**Received**" by the Bureau of Internal Revenue (BIR).
6. **Copy of the Net Financial Contracting Capacity (NFCC) computation**, duly notarized, at least equal to ABC or CLC (10% OF ABC) in accordance with the project under Instruction's to Bidders.

7. Prospective bidder's statement under oath, of all its **ongoing government and private contracts**, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, and its **Statement of Single Largest Completed Contract**.

The statement shall include, for each contract, the following where applicable:

-- name of the contract; date and status of the contract; kind of goods; amount of contract and value of outstanding contracts; date of delivery; copy of end-user's Notice of Award and Notice to proceed.

8. **OMNIBUS AFFIDAVIT** in accordance with Section 25.2 (a)(viii) of the IRR of RA 9184 and using the form prescribed in Section VIII which shall include the following statements:

(a) The signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, with the duly notarized Board Resolution attesting to such fact, if the prospective bidder is a corporation, partnership, cooperative, or joint venture.

(b) Disclosure of Relations (As per Section II, Instructions to Bidders, Clause 4.2 of the Bidding Documents)

(c) It is not blacklisted or barred from bidding by the GOP or any of its agencies, offices, corporations, or LGUs, including foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the GPPB

(d) Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

(e) It is authorizing the Head of the Procuring Entity or his duly authorized representative/s to verify all the documents submitted;

(f) It complies with the disclosure provision under Section 47 of the revised IRR of RA 9184 in relation to other provisions particularly Section 3, 4, 5 and 6 of RA 3019, Anti-Graft and Corrupt Practices Act;

(g) It complies with the existing labor laws and standards;

(h) It complies with the responsibilities of a prospective or eligible bidder:

1. Having taken steps to carefully examine all of the bidding documents;
2. Having knowledge on all conditions, local or otherwise, affecting the implementation of the contract;
3. Having made an estimate of the facilities available and needed for the contract to be bid, if any; and

4. Having complied with his responsibility as provided for under Section 22.5.1;

(i) It complies with the responsibilities of a prospective or eligible bidder not to give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative, of the government in relation to any procurement project of activity.

In line with the government's directive to ensure safety and to prevent the spread of COVID-19, please be informed that the bidding activities for this project shall be done online/electronically.

1. Interested suppliers are encouraged to attend a meeting on **November 11, 2021** at **10:00 am**.
2. Bids must be duly received by the BAC Secretariat through soft copy sent online or electronic submission as indicated below, on or before **1:00 PM** of **November 15, 2021**. Late bids shall not be accepted.
3. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
4. Bidders shall submit their archived/compressed documents **in a folder and password-protected** online bid proposals (Financial and Technical folders) in **TWO (2) separate emails** reflecting the name of the project:

Please indicate the following in the email subject:

- Name of the Project/TECHNICAL PROPOSAL
- Name of the Project/FINANCIAL PROPOSAL

on or before **1:00 pm** of **November 15, 2021** to the TIEZA BAC Secretariat through a soft copy sent via e-mail to tiezabac.online@gmail.com, provided that it complies with the following conditions:

- i. It should be in a clear .PDF/.IMG/.JPG/.TIFF/.GIF/.PNG format.
- ii. It is arranged accordingly based on the Eligibility Checklist using standard file name.
- iii. The documents should be sent as raw file. Submission of documents through Google drive or similar application is not allowed.

5. Bidders shall send another email to the BAC Secretariat at tiezabac.online@gmail.com, indicating the **password** of the previously sent electronic files after **1:00 PM** until **2:00 PM** on **November 15, 2021**.

Please indicate the following in the email subject:

- Name of the Project/"**Password**"

Same time submission of password protected proposal/quotation and password shall not be considered.

The prospective bidder needs to ensure that ALL files submitted online can be easily accessed and read, otherwise, it will be considered as "failed" for failure to include any requirement or are incomplete or patently insufficient.

*Further, within five (5) days after being declared as highest rated/lowest calculated, the bidder shall submit two (2) hardcopies of the documents submitted online. The hardcopies will be used for evaluation by the Technical Working Group (TWG) to determine authenticity and consistency with the previously submitted softcopy. Please note that the content of the hardcopy and the softcopy (submitted online) should be **EXACTLY** the same. A Certification on this shall be filled out and submitted by the prospective bidder. This will be required during the submission of the Hardcopy of your Bid proposal. Failure to submit the required Certification and/or any discrepancy found between the softcopy and hardcopy shall be a ground for disqualification.*

Please be guided accordingly.



ENGR. NESTOR M. DOMALANTA
Chairperson