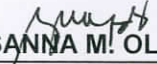


Republic of the Philippines
TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY in the CSC website:


ROSANNA M. OLGADO
HRMO

Date: July 12, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Experience	Training	Eligibility	Competency (if applicable)	
1	Management Info/Systems Analyst	TIEZA-MISD-036	14	27755	Bachelors Degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional) / 2nd Level Eligibility	- Information Technology Support and Services - Project Management	Management Information Systems Department
Preferences:		With skills and experiences on the following: * System Development Life Cycle (SDLC) * User Experience * Coding Languages including HTML and CSS * Front-end Web Programming languages and skills such as Javascript, Ajax and web animation techniques * Back-end web programming such as C#.net, vb.net, Java, PHP, and Ruby * Back-end databases such as MySQL and MS SQL Server * MVC (Laravel or Dot.net Framework) * Design software like Photoshop and Illustrator * Knowledge on web servers and how they function								

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					Education	Experience	Training	Eligibility	Competency (if applicable)	
2	Human Resource Management Officer IV	TIEZA-ADSD-080	20	51155	Bachelors Degree	3 years of relevant experience	16 hours of relevant training	Career Service (Professional) / 2nd Level Eligibility	- Compensation and Benefits Administration - Talent Acquisition - Employee Relations - Learning and Development	Administrative Services Department - Human Resource Services Division

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					Education	Experience	Training	Eligibility	Competency (if applicable)	
3	Cashier B	TIEZA-TAXD- 322	14	27755	Bachelors Degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional) / 2nd Level Eligibility	- Travel Tax Implementing Rules and Regulations Implementation - Examination of Airline/Shipping Company Records Regarding Travel Tax - Records and Information Management - Cash Management	Travel Tax Department - Privilege Administration Division (NAIA)

Interested and qualified applicants should signify their intent in writing. Attach the following documents to the application letter and send to the address below not later than August 01, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ROSANNA M. OLGADO

Manager, Administrative Services Department

6th Floor, Tower 1, Double Dragon Plaza,

Diosdado Macapagal Ave. cor. EDSA Extension, Bay Area

recruitment@tieza.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.