



DOCUMENTARY REQUIREMENTS FOR THE SELECTION OF TOURISM INFRASTRUCTURE PROJECTS

The following documents are hereby required to be submitted:

A. Initial Requirements for Evaluation:

1. Letter-request
2. Evaluation & Endorsement from DOT Regional Office
3. Resolution from the appropriate Sanggunian
4. Project Proposal (scope of work with budgetary estimates, environmental impact mitigation and prevention measures, feasibility study of necessary, and maintenance and operation plan of the project)
5. Conceptual Plan
6. Proof of government ownership over the property (OCT, TCT registered deed of donation, etc. i.e. easement of river and coastal area, reclaimed area) together with location plan

Additional requirement as approved during the 13 August 2020 TIEZA Board Meeting:

7. *Regional Development Council (RDC) Endorsement, subject to TIEZA Infrastructure Committee Guidelines*

B. Additional Requirements for Board Approved Projects:

1. Detailed Engineering Design (DED)
 - Architectural and engineering plans with topographic map & location plan
 - Program of work with detailed cost estimate & back-up computation
 - Technical specifications
 - Work schedule with detailed computation of contract time;
2. Structural design and analysis, soil and foundation investigation, etc., if necessary;
3. Approved budget for the maintenance and operational costs of the project, stating clearly the cost and source of its counterpart fund.