



**TOURISM  
INFRASTRUCTURE AND  
ENTERPRISE  
ZONE  
AUTHORITY**

6th & 7th Floors, Tower 1  
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**MINUTES OF THE PRE-BIDDING CONFERENCE**

**DEVELOPMENT OF MUNICIPAL PLAZA, POBLACION DOLORES, ABRA  
(PhP4, 686, 498.78)**

Venue: 7<sup>th</sup> Floor, Tower 1 Double Dragon Plaza, Double Dragon Meridian Park Macapagal  
Avenue corner EDSA Extension Bay Area Pasay City 1302.

Date: 18 February 2020

Time: 2:00 p.m.

**Present:**

**BAC Members:**

- |                                 |   |                  |
|---------------------------------|---|------------------|
| 1. Engr. Nestor M. Domalanta    | - | Chairperson      |
| 2. Ms. Ma. Evelyne A. Francisco | - | Member           |
| 3. Ms. Raquel S. Dela Cruz      | - | Member           |
| 4. Engr. Jeoffrey L. Macalalad  | - | Member           |
| 5. Ms. Myrna A. Suarez          | - | Alternate Member |

With the presence of four (4) regular members and one (1) alternate member, there is a quorum.

**Technical Working Group (TWG)**

- |                           |   |             |
|---------------------------|---|-------------|
| 1. Engr. Gregory A. Oller | - | Chairperson |
|---------------------------|---|-------------|

**Observer:**

- |                    |   |     |
|--------------------|---|-----|
| 1. Ms. Eva Ogsimer | - | COA |
|--------------------|---|-----|

Letters were sent to invite observers from private organizations; however they were not able to attend the Bidding.

**End-User:**

No end-user attended the pre-bid conference.

**BAC Secretariat:**

- |                           |   |                       |
|---------------------------|---|-----------------------|
| 1. Ms. Sunshine R. Caunin | - | Head, BAC Secretariat |
| 2. Haila P. Baraquo       |   |                       |
| 3. Ryan B. Constantino    |   |                       |

**Prospective Bidder:**

No prospective bidder attended the pre-bidding conference.

**MATTERS DISCUSSED DURING THE PRE-BID CONFERENCE:**

- Ms. Caunin opened the Pre-Bid Conference and acknowledged the presence of the BAC Members and Observer.

- Ms. Caunin announced that no prospective bidders purchased the bidding documents. All prospective bidders' query/clarifications can be sent through email or written communication. All changes as agreed upon will be posted through bid bulletin and that the prospective bidders has three (3) calendar days starting today to send all their questions/clarifications through email or written communication and expect answer/s through a bid bulletin if there is an amendment.
- Having no matters to discuss, the Pre-Bidding Conference was concluded at 2:20PM.

Prepared by:

  
**HAILA P. BARAQUIO**

Noted:

  
**SUNSHINE RIEGO-CAUNIN**  
*Head*  
BAC Secretariat