



**TOURISM
INFRASTRUCTURE AND
ENTERPRISE
ZONE
AUTHORITY**

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MINUTES OF THE PRE-BIDDING CONFERENCE

**CONSULTANCY SERVICES FOR THE PREPARATION OF THE HISTORICAL MASTERPLAN OF
INTRAMUROS, MANILA (Php43, 620,240.00)**

Venue: 7th Floor, Tower 1 Double Dragon Plaza, Double Dragon Meridian Park Macapagal
Avenue corner EDSA Extension Bay Area Pasay City 1308.

Date: January 20, 2020

Time: 2:00 PM

Present:

BAC Members:

- | | | |
|---------------------------------|---|------------------|
| 1. Engr. Nestor Domalanta | - | Chairperson |
| 2. Atty. Niño Ruperto F. Aquino | - | Vice-Chairperson |
| 3. Mr. Ma. Evelyn A. Francisco | - | Member |
| 4. Engr. Jeffrey L. Macalalad | - | Member |
| 5. Ms. Raquel S. Dela Cruz | - | Member |

With the presence of the Five (5) BAC Members, there is a quorum.

Technical Working Group (TWG)

None

Observer:

- | | | |
|--------------------|---|-----|
| 1. Ms. Eva Ogsimer | - | COA |
|--------------------|---|-----|

Letters were sent to invite observers from private organizations; however they were not able to attend the Bidding.

End-User:

- | | | |
|--------------------------|---|-----|
| 1. Ermina A. Palomique | - | TEZ |
| 2. Engr. John B. Domingo | - | TEZ |

BAC Secretariat:

- | | | |
|---------------------------|---|-----------------------|
| 1. Ms. Sunshine R. Caunin | - | Head, BAC Secretariat |
| 2. Haila P. Baraquio | - | BAC Secretariat |
| 3. Ryan B. Constantino | - | BAC Secretariat |

Prospective Bidder:

- | | | |
|--------------------------|---|------------------------|
| 1. Mr. Raymund Eugenio | - | Design Science, Inc. |
| 2. Mr. Conrad Alampay | - | Design Science, Inc. |
| 3. Mr. Mark Kevin Ascaño | - | Test Consultants, Inc. |
| 4. Ms. Cinderella Yalung | - | Test Consultants, Inc. |
| 5. Engr. Geronimo Alonzo | - | Test Consultants, Inc. |
| 6. Ms. Dolor Susi | - | Certeza Infosys. Corp. |
| 7. Mr. Noi Ditchon | - | Certeza Infosys. Corp. |

MATTERS DISCUSSED DURING THE PRE-BID CONFERENCE:

- Mr. Ditchon of Certeza Infosys. Corp. clarified how many priority infrastructure project areas are required since in the Terms of Reference (TOR) page 5 item number 8 indicates five (5), page 6 item number 14 indicates six (6) and section 6 page 8 item number 4.13 indicates eight (8). The BAC clarified that the eight (8) required Detailed Engineering Designs (DED) includes the three (3) project areas given. It is up to the bidders to identify the five (5) remaining areas to complete the eight (8) required.
- In addition to the above clarification, Mr. Ditchon also asked if in the Final Development Plan deliverables under 4.2 Utility Plan: technical specifications, construction methodology and lay-out, they can use the same for the deliverables under 4.13 Detailed Engineering Design for eight (8) priority projects to which the BAC answered that the DED is more specific than the Utility Plan.
- Mr. Ditchon also asked about the current institutional arrangement with the Local Government of Manila to which Engr. Domingo answered that LGU Manila has idea of the plan for Intramuros but bidder has to coordinate. Mr. Ditchon also ask about the arrangement of TIEZA and the National Historical Commission, regarding archival of data to which Engr. Domingo replied that there are no arrangements between the two agencies and that the bidders should coordinate with the latter.
- Mr. Ditchon also raised that the issued bidding documents do not include the breakdown of cost to which the BAC said that a bid bulletin will be issued.
- Ms. Yalung of Test Consultants, Inc. clarified if the required three (3) tourism development concepts found on page 4 number 11 are on top of the eight (8) priority infrastructure projects to which Atty. Aquino replied that the development concepts are not the same as eight (8) specific priority infrastructure projects. What is required on page 4 number 11 are three (3) tourism development concepts or thematic development concepts.
- Engr. Alonzo of Test Consultants, Inc. raised that the Approved Budget for the Contract (ABC) seemed insufficient to satisfy the requirements for the Detailed Architectural and Engineering Design (DAED) since several site investigations will be undertaken in order to provide a comprehensive DAED. Engr. Domingo answered that TIEZA has its own basis for the ABC. It is up to the bidder on how to allocate the ABC to come up with a feasible masterplan.
- Engr. Alonzo asked how detailed is the required DAED to which the BAC said that a template will be issued after the technical people involved in the preparation of the TOR has discussed. BAC also asked the bidders to raise other matters/comments regarding the technicalities in the TOR so that it can be addressed before the issuance of bid bulletin.
- Mr. Ditchon raised that the timeline between Inception Report (IR) and Historical Record Analysis Report (HRAR) involves only the submission and no acceptance or approval thus, it means that they can proceed with the submission of Situational Analysis Report (SAR). The BAC confirmed that the Review and Approval Period allocated for the IR and HRAR should be removed thus, the duration for completion of the deliverables will be shortened by thirty (30) days.

- Ms. Caunin discussed the 10 envelope system and Instructions to Bidders. She reminded the bidders that the correct ITB Number is 19-12-0002, if they opt to submit a Bid Securing Declaration as the Bid Security.
- Ms. Caunin announced that all prospective bidders' query/clarifications can be sent through email or written communication. All changes as agreed upon by the BAC and end-user will be posted through bid bulletin and that the prospective bidders has three (3) calendar days starting today to send all their questions/clarifications through email or written communication and expect answer/s through a bid bulletin if there is an amendment.
- Having no matters to discuss, the Pre-Bidding Conference was concluded at 3:00 p.m.

Prepared by:


HAILA P. BARAQUIO

Noted:


SUNSHINE RIEGO-CAUNIN
Head
BAC Secretariat