



**TOURISM
INFRASTRUCTURE AND
ENTERPRISE
ZONE
AUTHORITY**

6th & 7th Floors, Tower 1
Double Dragon Plaza
Double Dragon Meridian Park
Macapagal Avenue corner
Edsa Extension Bay Area
Pasay City 1308

(+63) 920-918-4099
(+632) 512-0473
bacsecretariat@tieza.gov.ph
www.tieza.gov.ph

MINUTES OF THE CONTRACT NEGOTIATION

**CONSULTANCY SERVICES FOR THE PREPARATION OF THE CAVITE HISTORICAL MASTER
PLAN
(PhP18,395,627.00)**

Venue: 7th Floor, Tower 1 Double Dragon Plaza, Double Dragon Meridian Park Macapagal Avenue corner Edsa Extension Bay Area Pasay City 1308.

Date: 02 March 2020

Time: 1:00 p.m.

Present:

BAC Members:

- | | | |
|---------------------------------|---|------------------|
| 1. Engr. Nestor M. Domalanta | - | Chairperson |
| 2. Atty. Niño Ruperto F. Aquino | - | Vice-Chairperson |
| 3. Mr. Hernando A. Enal | - | Member |
| 4. Ms. Ma. Evelyne A. Francisco | - | Member |
| 5. Ms. Raquel S. Dela Cruz | - | member |

Technical Working Group:

None

Observer

- | | | |
|-----------------------|---|-----|
| 1. Ms. Eva S. Ogsimer | - | COA |
|-----------------------|---|-----|

Letters were sent to invite observers from private organizations; however they were not able to attend the Bidding.

Bidders/Consultants

- | | | |
|--------------------------|---|----------------------|
| 1. Mr. Robert Tenchavez | - | Design Science, Inc. |
| 2. Mr. Roberto Tenchavez | - | Design Science, Inc. |
| 3. Mr. Raymund Eugenio | - | Design Science, Inc. |

BAC Secretariat:

1. Haila P. Baraquio
2. Ryan B. Constantino
3. Ronnie Nelmidia

End-User:

None

- Ms. Baraquio opened the contract negotiations reading the project title and Approved Budget for the contract.
- With the presence of the five (5) regular BAC Members, there is a quorum.
- Ms. Baraquio informed the BAC Members that the project is now under contract negotiation.
- Mr. Roberto Tenchavez informed the BAC that there are two (2) individuals from their company involved in preparation of the masterplan and that two hundred eighty seven days (287) is quite long and may affect the payment process. The BAC answered that the terms of payment depends on the submission of deliverables as stated in the Terms of

Reference and if the consultant can complete the submission of deliverables in less than the prescribed days, payment will also be early.

- Mr. Tenchavez also asked the BAC's stand on Design Science, Inc.'s inclusion of five percent (5%) contingency in case of variations or unnecessary items, to which the BAC answered that no contingency was required in the Terms of Reference and as long as the proposed financial proposal will not be affected it is up to the consultant to include contingency since advance payment can be requested however is subject to requirements.
- Mr. Tenchavez asked for the name of the focal person and end-user. Atty. Aquino answered that Engr. John Domingo of TEZ is the designated focal person of the project.
- No other matters to discuss. The Pre-Procurement was concluded at 1:25 p.m.

Prepared by:


RONNIE V. NELMIDA

Noted:


SUNSHINE RIEGO-CAUNIN[#]
Head, BAC Secretariat