



TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY

REQUEST FOR QUOTATION

6th & 7th Floors, Tower 1
Double Dragon Plaza
Double Dragon Meridian Park
Macapagal Avenue corner
Edsa Extension Bay Area
Pasay City 1302

0998-539-0162
8249-5986 loc 713 to 4
bacsecretariat@tieza.gov.ph
www.tieza.gov.ph

The Tourism Infrastructure and Enterprise Zone Authority (TIEZA) through its Bids and Awards Committee undertake a Small Value Procurement for **SUPPLY AND DELIVERY OF VAULT FOR TRAVEL TAX DEPARTMENT**, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : **SUPPLY AND DELIVERY OF VAULT FOR TRAVEL TAX DEPARTMENT**

Purchase Request No. : 20-03-0132

Approved Budget for the Contract : Seventy Thousand Pesos (PHP 70,000.00)

Description : **2 units VAULT**
Specifications:
Outside: 32"H x 24"W x 22"D
Inside: 23"H x 18"W x 14"D
Double-walled
Fabricated with heavy duty two sets of hinges
Fire resistant
Combination Lock with a support key lock with duplicate keys

Location : Pasay City

Delivery Term : 10 days upon receipt of Purchase Order

In line with the government's directive to ensure safety and prevent the spread of COVID-19, please be guided that the submission of the following documents shall be online.

Interested suppliers are required to submit electronic copy of the following:

1. Valid and current **Mayor's Permit**,
2. **Income/Business Tax Return** (required for projects with ABC above Php500, 000.00),
3. **PhilGEPS Registration Number**
4. **Omnibus Sworn Statement** (see attached format) duly notarized with attached **Secretary's Certificate** authorizing the representative (If a partnership, corporation, cooperative, or joint venture) in case unnotarized the bidders are required to provide the Notarized Omnibus Sworn Statement upon receipt of the Notice of Award and
5. **Price Quotation Form** (***BIDDERS ARE REQUIRED TO USE THE ATTACHED***) upon submission of proposal. The authorized representative as identified in the Omnibus Sworn Statement shall be the signatory in the proposal/price quotation form.

A password protected electronic copy of the quotation and above requirements (preferably in pdf/img/jpg format) shall be sent to the BAC Secretariat at tiezaonline.bacsec@gmail.com on or before **1:00 PM of June 18, 2020**. Please indicate in the email subject the Name of the Project. **Deadline of submission is 1:00 PM of June 18, 2020.**

A system-generated acknowledgement reply shall be sent to the supplier's email indicating the actual date and time of receipt of the submission.

Interested suppliers shall send another email to the BAC Secretariat at tiezaonline.bacsec@gmail.com, indicating the password of the previously sent electronic files from 1:00 pm to 1:30 pm of June 18, 2020.

Please indicate the following in the email subject:

- PR No./Name of the Project/"Password"

Prior to the deadline of submission of quotations, a submitted quotation may be modified, revised, or replaced by the interested suppliers. They may send the modified or revised version of their electronic quotations and required documents to tiezaonline.bacsec@gmail.com prior to the scheduled bid opening.

Please indicate the following in the email subject:

- PR No./Name of the Project/"Modified Submission"

No modification or alteration of quotation shall be allowed after the abovementioned closing time and date.

Please note that quotations submitted beyond the deadline (late submission) shall not be opened and deemed disqualified.

Non submission of any of the required documents shall be a ground for disqualification.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above.

For inquiry, you may contact **BAC Secretariat at 8249-5986 Local 713/714**. Cellphone number **0998-539-0162**.

SGD
ENGR. NESTOR M. DOMALANTA
Chairperson
Bids and Awards Committee