



**BID BULLETIN NO. 2019-05**

**(Prescribed Forms for the Eligibility Documents  
for the Development and Management of Balicasag Island Dive Resort)**

Last 18 December 2019, an Interested Proponents' Conference for the Development and Management of Balicasag Island Dive Resort (BIDR) was held at the TIEZA Premises, attended by the TIEZA Joint Venture Selection Committee (JVSC) and its Technical Working Group (JVSC-TWG), representatives from the Public-Private Partnership Center, and representatives from Interested Proponents.

The following inquiries were made on prescribed forms/ format for Eligibility Documents by the Interested Proponents:

Query		Reply
<i>Registration Form</i>		
1	Section 3.2.4 of the ED Kit requires the submission of the Registration Form provided by TIEZA. Since the "List of EDs to be Submitted," attached as Annex "C" to the ED Kit, does not include the Registration Form, kindly confirm when the duly accomplished Registration Form should be submitted.	<i>A Bid Bulletin will be issued for the Registration Form which shall be submitted along with the Eligibility Documents.</i>
<i>Prescribed Forms</i>		
2	In connection with the requirement for the submission of CVs for the Key personnel, will there be a prescribed format?	<i>A Bid Bulletin will be issued on the format.</i>
3	Will there be a prescribed format for the notarized statement of the name and profile of the Interested Proponent required as Item 1 of Annex C?	<i>A Bid Bulletin will be issued on the format.</i>  <i><u>Item 1, Annex C:</u></i> <i>Notarized Statement containing the following:</i> <i>- Name of Interested Proponent</i> <i>- Profile of the Interested Proponent</i> <i>- If a legal entity, statement regarding the ownership, shareholdings (amounts subscribed and paid up), Board of Directors, Senior Corporate Management and other related business interests</i>
4	Will there be a prescribed format for the	<i>A Bid Bulletin will be issued on the format.</i>  <i><u>Item 4, Annex C:</u></i>



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	Query	Reply
	notarized statement under Item 4 of Annex C?	<p><i>Notarized Statement:</i></p> <p>a. That the Interested Proponent, (or, in the case of a consortium, majority of its members) and its key personnel or the majority of the members of the consortium or its key personnel have handled similar or related projects (e.g. hotel, convention center, tourism facilities, etc.) in the last ten (10) years</p> <p>b. List of all of its on-going and completed government and private sector projects in the last ten (10) years involving hotel management, venue management, or event organizing, including projects awarded but not yet started, if any. The statement shall include, for each project, the following:</p> <ul style="list-style-type: none"> <li>- The name and location of the project</li> <li>- Brief description of the project</li> <li>- Classification whether: local or international in nature, private or government project</li> <li>- size of the facility in hectares or capacity</li> <li>- Project cost</li> <li>- Start date and completion date of the project; Each Project listed must be accompanied by a certification of completion or award.</li> </ul> <p>c. List of awards/citations garnered, if any, as a hotel or venue operator, event manager or event organizer. Each award must be accompanied by a copy of the said award/citation or certification.</p> <p>d. List of accreditations/certifications</p>
5	Will there be a prescribed form for the notarized certificate showing the net worth of the Interested Proponent? Please confirm that this certificate will only be required for the entity that fulfills the Financial Capability requirement.	<p>A Bid Bulletin will be issued on the format.</p> <p>Yes, submission can be by the entity/ <b>entities</b> fulfilling the Financial Capability requirement; it may be by one or some or all members.</p>
6	Paragraph 5 of Annex J provides an authorization for TIEZA and the JVSC to verify the documents submitted by an Interested Proponent. Is the letter required under Item 12 of Annex C a separate documentary requirement? Will there	<p><u>Par 5, Annex J:</u> Omnibus Sworn Statement</p> <p><u>Item 12, Annex C:</u> A letter signed by the authorized signatory of the Interested Proponent authorizing the TIEZA, the JVSC or its duly authorized representative(s) to verify all the document submitted</p>



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Query	Reply
be a prescribed form for this	<i>ANNEX J AND ANNEX C provide for different requirement and different documents.</i>

In order to facilitate the submission of Eligibility Documents by the Interested Proponents, the JVSC now issues the prescribed formats and their corresponding items:

1. Registration Form (Annex K)
2. Certification of key Personnel (Annex L)
3. Statement of Name and Profile of Interested Proponents (Annex M)
4. Notarized Statement under Item 4 Annex C/Track Record (Annex N)
5. Notarized Certificate of Net Worth (Annex O)
6. Letter authorizing TIEZA, the JVSC or its duly authorized representative to verify documents submitted by Interested Proponents (Annex P)

All terms, conditions and instructions to proponents specified in the Eligibility Documents Kit inconsistent with this Bid Bulletin are hereby superseded and modified accordingly.

**For information and guidance of all concerned.**

**Issued this 27<sup>th</sup> day of December 2019.**

**ORIGINAL SIGNED**

**ATTY. KAREN MAE SARINAS-BAYDO**  
*Chairperson*  
**TIEZA Joint Venture Selection Committee**