



Republic of the Philippines  
**Tourism Infrastructure & Enterprise Zone Authority**  
MAKATI CITY

**MEMORANDUM**

**FOR** : The Acting Chief Operating Officer  
**THRU** : The ACOO for Administration and Finance  
**FROM** : The Manager, Administrative Services Department  
**SUBJECT** : *Emergency Response Group (ERG) Rescue Trainings*  
**DATE** : 03 November 2015

Request your approval for the conduct of the following rescue training activities for TIEZA's-ERG Volunteers:

Activities	Tentative Schedule/Batch	Venue	Target No. of Participants	Budget
Basic Mountaineering and High Angle Rescue Training	November 5-6, 2015 November 12-13, 2015	Tanay Adventure Camp	30 pax/batch x 2 batches	120,000.00
Water Survival and Rescue	November 26-27, 2015	-do-	30 pax	75,000.00
Jeepney Rental to Lake				1,200.00
Vehicle Rental				92,000.00
<b>TOTAL</b>				<b>288,200.00</b>

The total amount involved is P288,200.00 chargeable against the ERG budget.

  
**ROSANNA M. OLGADO**

Funds Available:

  
**RODOLFO E. ANCHETA**  
Manager, Financial Services Department

Recommending Approval:

  
**FIDEL M. ARCENAS**  
ACOO for Administration and Finance

Approved:

  
**GUILLER B. ASIDO**  
Acting Chief Operating Officer





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Training ₱ 288,200.-



