



TOURISM INFRASTRUCTURE & ENTERPRISE ZONE AUTHORITY

REPORT ON AGEING OF CASH ADVANCES
Schedule of Advances to Officers and Employees
As of December 2013



COMMISSION ON AUDIT
TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY

RECEIVED BY: [Signature]
DATE/TIME: FEB 17 2014

Agency Name: TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY

Agency Code: _____

Book No: _____

Account Title: Advances to Officers and Employees

Account Code: 148

NAME	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				REMARKS (State date of liquidation and reason why if liquidated after the cut off date)
					Less than 30 days	31 - 60 days	61 - 365 days	Over 1 year	
A. Advances for Special Purposes									
1. Local Travel									
Jetro Nicolas Lozada	12/11/2013	Trip to Tacloban and Borongan Dec. 13, 2013	Ck#44243296	2,560.00	2,560.00				Refunded under OR# 7203246 dtd: 1-6-2014
		SUB - TOTAL -		2,560.00	2,560.00	-	-	-	
2. Foreign Travel									
3. Special Activities/ Projects									
Racquel Gaerlan	12/18/2013	TIEZA's 2013 Year-end Assembly	Ck#43230273	8,500.00	8,500.00				Refunded under OR#8464516 dtd: 1-29-2014 Liquidation Submitted last Jan 24, 2014
Mercedes Lacosn	12/20/2014	Registration/renewal of TIEZA vehicles for Jan 2014	Ck#44242109	7,157.18	7,157.18				
		SUB - TOTAL -		15,657.18	15,657.18	-	-	-	
B. Advances to Regular Disbursing Officers									
1. Payroll									
2. Seminar/Conferences									
3. Expenses									
TOTAL				18,217.18	18,217.18				

Certified Correct:

[Signature]
MIRIAM U. LOPEZ
OIC, Accounting Division

Approved by:

[Signature]
MARK T. LAPID
Chief Operating Officer



Verified by:

NENITA O LORENZO
OIC, Supervising Auditor

Date Submitted: February 14, 2014