



TOURISM INFRASTRUCTURE & ENTERPRISE ZONE AUTHORITY

REPORT ON AGEING OF CASH ADVANCES  
Schedule of Advances to Officers and Employees  
As of December 2014

Agency Name: TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY

Book No:

Agency Code :

Account Title: Advances to Officers and Employees

Account Code: 148

NAME	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				REMARKS (State date of liquidation and reason why if liquidated after the cut off date)
					Less than 30 days	31 - 60 days	61- 365 days	Over 1 year	
<b>A. Advances for Special Purposes</b>									
<b>1. Local Travel</b>									
Victor Apellido	11/12/2014	Trip to Odiongan & San Agustin, Romblon Apr 22-24, 2014	Ck#46954123	25.00	25.00				refunded under OR#5397477 1-21-2015
Amelita Caganda	3/4/2014	Trip to Capiz, Roxas City Sept 29-Oct 2, 2014	Ck#45080889	1,650.00	1,650.00				refunded under OR#8321907 2-11-2015
Frederick Corpuz	7/25/2014	Trip to Kalibo, Aklan July 26-Aug 9, 2014	Ck#46953075	1,040.00	1,040.00				Deducted in Separation Incentive Package
Jeffrey King	11/3/2014	Trip to San Agustin, Romblon Nov 4-6, 2014	Ck#46953987	310.00	310.00				refunded under OR#3584894 1-07-2015
Jeffrey Macalalad	10/21/2014	Trip to Puerto Princesa, Palawan Oct 22-25, 2014	Ck#46953893	480.00	480.00				refunded under OR#3584997 1-14-2015
Odonilo San Juan	9/23/2014	Trip to Legaspi, Albay Sept 24-26, 2014	Ck#46953623	40.00	40.00				refunded under OR#8321938 2-16-2015
Domingo Sanchez	10/14/2014	Trip to Batangas, Abra de Ilog, etc Oct 15-17, 2014	Ck#46953824	20.00	20.00				refunded under OR#8321939 2-16-2015
		SUB - TOTAL -		3,565.00	3,565.00	-	-	-	
<b>2. Foreign Travel</b>									
Ma. Isabel Tizon	10/31/2014	Trip to Seoul and Busan, Korea Nov 3-8, 2014	JEV# 12498	4,430.25	4,430.25				Refunded per OR#8321794 dtd: 1-27-2014
		SUB -TOTAL		4,430.25	4,430.25	-	-	-	
<b>3. Special Activities/ Projects</b>									
Racquel Gaerlan	12/16/2014	2014 Year-end Assembly at the Main Office	Ck#46953842	7,487.05	7,487.05				refunded under OR#8321807 01-29-2015
Edna Mangalino	12/23/2014	Same day refund transactions at NAIA I-IV	Ck#48766967	480,000.00	480,000.00				refunded under OR#3584886 01-06-2015
Dolores Tabañag	11/10/2014	First aid & CPR Training Nov 24-26, 2014	Ck#47611353	400.00	400.00				refunded under OR#3584879 01-05-2015
		SUB - TOTAL -		487,887.05	487,887.05	-	-	-	

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B. Advances to Regular Disbursing Officers 1. Payroll 2. Seminar/Conferences 3. Expenses		NONE							
<b>TOTAL</b>				495,882.30	495,882.30	-	-	-	